

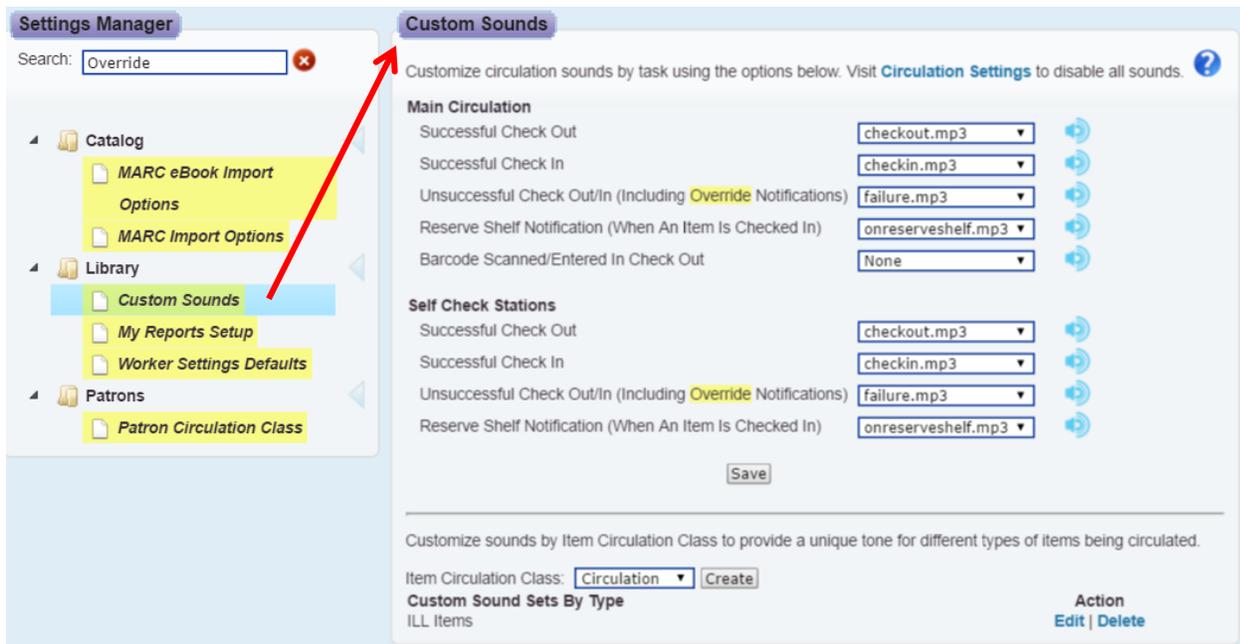
What's New in Version 11?

Atrium Version 11 is chock full of new features and improvements. We have overhauled several areas including making major changes to OPAC (especially KidZviZ) and Self Check, plus the addition of the Administration Settings Manager, Community feature in OPAC, and printing Bookplates for donated items. Let's take a look at them!

Administration Features

Settings Manager (A groundbreaking addition to Atrium)

In today's fast-paced tech world, software must change in order to keep up. These changes have created a multitude of optional "Settings" in the Administrative side of Atrium. Because settings are for the most part "fix it and forget it," knowing where to go to enable or disable a feature can be a difficult task when you don't do it every day. The **Settings Manager**, your navigation assistant, can easily find a "Setting" with a simple keyword search. [Administration | Settings Manager]



The screenshot displays the 'Settings Manager' interface. On the left, a sidebar shows a tree view of settings categories: Catalog, Library, and Patrons. Under 'Library', 'Custom Sounds' is highlighted. A red arrow points from this menu item to the main content area. The main content area is titled 'Custom Sounds' and contains a search bar with the text 'Override'. Below the search bar, there are two sections: 'Main Circulation' and 'Self Check Stations'. Each section lists various tasks with corresponding sound file dropdown menus (e.g., checkout.mp3, checkin.mp3, failure.mp3, onreserveshelf.mp3, None). A 'Save' button is located at the bottom of the main content area. At the very bottom, there is a section for 'Customize sounds by Item Circulation Class' with a dropdown menu set to 'Circulation' and a 'Create' button.

Note: Related forms are highlighted in the settings tree. Matching keywords are highlighted on forms as applicable.

Help Click **Help** in Atrium's **Menu Bar** to learn more details about the Settings Manager.

 Click the **Help** icon to learn more details about the open form.

This feature does not change your ability to access each Administration submenu from Atrium's Menu Bar. The Settings Manager will help you expedite finding a specific setting when you need it fast!

Atrium®

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Other Administration Features

SIP2 allows Atrium to communicate that a patron is in good standing with other third party programs. This provides the ability for Atrium to easily integrate with any RFID, Self Check, Time/Print Management, Digital Content Providers and other systems that support the SIP2 protocol. **SIP2 Settings** now appear at the bottom of the Library Settings form [Administration | Library | Library Settings]. Default values are shown below. Please contact Technical Support if you need assistance with enabling this feature with other vendors that require SIP2 authentication.

SIP2 Settings	
Include Patron Contact Info In Patron Information Message:	Yes: <input checked="" type="radio"/> No: <input type="radio"/>
Include MackinVIA Fields In Patron Information Message:	Yes: <input checked="" type="radio"/> No: <input type="radio"/>
Include Cybrarian Fields In Patron Information Message:	Yes: <input checked="" type="radio"/> No: <input type="radio"/>
Patron Password Is Mandatory For SIP2 Messages:	Yes: <input type="radio"/> No: <input checked="" type="radio"/>
SIP2 Messages Allow Item Renewal:	Yes: <input checked="" type="radio"/> No: <input type="radio"/>

Atrium has always had the ability to emit sounds for circulation transactions. In Version 6.7, we added the functionality to allow you to define the sounds from the defaults to one of 30 delivered sounds. In this release, we expanded Custom Sounds so that you can upload your own local sound for circulation tasks, or if you prefer, you can disable them via the **Custom Sounds** form. [Administration | Library | Custom Sounds]

The screenshot shows the 'Custom Sounds' configuration page. It has a header 'Custom Sounds' and a sub-header 'Customize circulation sounds by task using the options below. Visit Circulation Settings to disable all sounds.' Below this, there are two sections: 'Main Circulation' and 'Self Check Stations'. Each section contains four rows of settings for different tasks. Each row has a dropdown menu for the sound and a speaker icon to the right. Annotations with arrows point to these elements: 'Local .mp3 or .wav file' points to the 'Local Sound' dropdown in the first row of 'Main Circulation'; 'Disabled Sound' points to the 'None' dropdown in the second row of 'Main Circulation'; and 'Delivered Sound' points to the 'gasps.mp3' dropdown in the third row of 'Main Circulation'. At the bottom of the page, there is a 'Save' button and a section for 'Customize sounds by Item Circulation Class to provide a unique tone for different types of items being circulated.' with a dropdown for 'Item Circulation Class' set to 'Audio Book' and a 'Create' button.

What's New in Version 11?

Circulation Features

In Version 9.6 the default **Custom Item Statuses** were *In Repair* and *Use Circulation Status*. This feature was added to support circulation statuses that didn't fall into the norm, i.e., IN, OUT, ON ORDER, or LOST. A material's Custom Item Status could be changed from the default of 'Use Circulation Status' on the Add or Edit Holding form of Edit Item.

If you didn't modify or add any Custom Item Statuses in Version 9.6, then Version 11 will expand the Custom Item Statuses to include those illustrated and boxed in red below.

Add/Edit Custom Item Status		Include In OPAC	Action
Name	Description		
At Bindery	The item is being re-bound	Yes	Edit Delete
Claims Returned	The last patron to borrow this item claims it has been returned, but Atrium has no record of it being checked in	Yes	Edit Delete
Damaged	This item is damaged	Yes	Edit Delete
In Library Use Only	Items that can only be used in the library; Not for loan	Yes	Edit Delete
In Repair	Items have been sent for repair	Yes	Edit Delete
In Transit	This item is in transit	Yes	Edit Delete
Lost and Paid For	This item has been lost and is paid for	No	Edit Delete
Missing	This item is missing but it is not yet considered lost	No	Edit Delete
On Display	This item is on display	Yes	Edit Delete
Use Circulation Status	Status automatically specified based on circulation	Yes	

If you use **Custom Item Statuses** to track items In Repair, At Bindery, On Display, etc., use the following setting [Administration | Circulation | Circulation Settings] to restore the regular circulation status as items are checked out. When enabled, a warning **message** will display to notify the library staff of the change in the Check Out Results.

Automatically Remove Custom Item Status On Check Out: Yes: No:

Check Out Results

Successful Check Out: 1 Failed Check Out: 0

Title	Barcode	Call Number	Due On	Override?
On earth	00003588	525 Kar	03/08/2016	

This item's custom item status has been reinstated to the normal circulation status.

Previously, Atrium reserved items with a load balance functionality, i.e., it would reserve all copies of an item associated with a specific bibliographic record. Any copy that is returned or becomes available would satisfy the reserve requirement. New in Version 11 is an option for **manually linking additional titles to a reserve request**, regardless of ISBN or format (ex. large print, paperback, etc.).

Allow us to demonstrate this type of reserve using the **Circulation Menu** interface. Click **Circulation** on the Menu Bar and then select **Reserve An Item** from the menu options. A) **Lookup the patron** who wishes to reserve the item. B) **Lookup the first item to reserve** to this patron by 1) typing in the title (then highlight and copy the title text using Ctrl-C), 2) selecting Title from the drop-down list, then 3) clicking Search (button):

Lookup Bibliographic Record

Please specify the bibliographic record to be reserved.

Barcode:

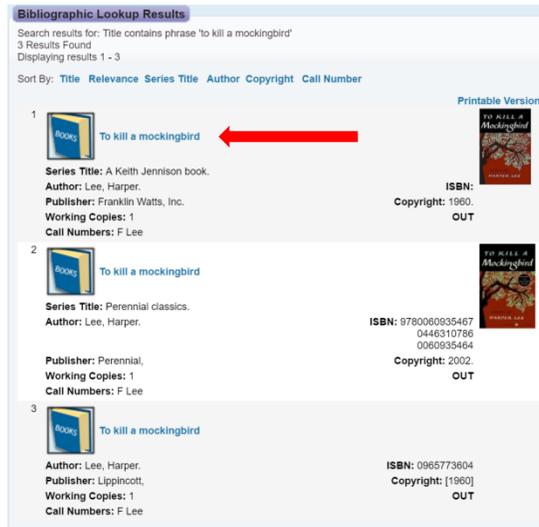
Search:

LCCN:

ISBN:

What's New in Version 11?

Once the bibliographic lookup results appear, **click the first title** in the results list to reserve it.



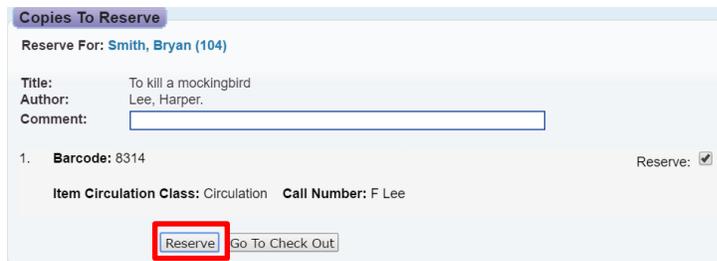
Bibliographic Lookup Results
 Search results for: Title contains phrase 'to kill a mockingbird'
 3 Results Found
 Displaying results 1 - 3
 Sort By: [Title](#) [Relevance](#) [Series Title](#) [Author](#) [Copyright](#) [Call Number](#)

1  **To kill a mockingbird**   [Printable Version](#)
 Series Title: A Keith Jernison book.
 Author: Lee, Harper.
 Publisher: Franklin Watts, Inc.
 Working Copies: 1
 Call Numbers: F Lee
 ISBN: 9780060935467
 Copyright: 1960.
 OUT

2  **To kill a mockingbird** 
 Series Title: Perennial classics.
 Author: Lee, Harper.
 Publisher: Perennial,
 Working Copies: 1
 Call Numbers: F Lee
 ISBN: 9780060935467
 0446310786
 0060935464
 Copyright: 2002.
 OUT

3  **To kill a mockingbird**
 Author: Lee, Harper.
 Publisher: Lippincott,
 Working Copies: 1
 Call Numbers: F Lee
 ISBN: 0965773604
 Copyright: [1960]
 OUT

Complete the reserve of the first title by clicking on **Reserve** (button).



Copies To Reserve
 Reserve For: [Smith, Bryan \(104\)](#)

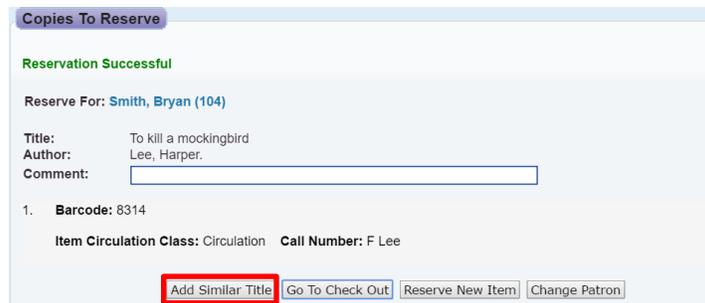
Title: To kill a mockingbird
 Author: Lee, Harper.
 Comment:

1. Barcode: 8314 Reserve:

Item Circulation Class: Circulation Call Number: F Lee

Reserve

To reserve a second title, click on **Add Similar Title** (button).



Copies To Reserve
 Reservation Successful

Reserve For: [Smith, Bryan \(104\)](#)

Title: To kill a mockingbird
 Author: Lee, Harper.
 Comment:

1. Barcode: 8314

Item Circulation Class: Circulation Call Number: F Lee

Add Similar Title

Look up a second title that could fulfill the reserve request by 1) typing in the title (or paste in the copied title text using Ctrl-V), 2) selecting Title from the drop-down list, then 3) clicking Search (button):



Lookup Bibliographic Record
 Please specify the bibliographic record to be reserved.

Barcode:

Search:

LCCN:

ISBN:

What's New in Version 11?

Once the bibliographic lookup results appear, **click on the second title** in the results list to link it to the initial reserve.

Bibliographic Lookup Results

Search results for: Title contains phrase 'to kill a mockingbird'
3 Results Found
Displaying results 1 - 3

Sort By: [Title](#) [Relevance](#) [Series Title](#) [Author](#) [Copyright](#) [Call Number](#)

[Printable Version](#)

-  [To kill a mockingbird](#)

Series Title: A Keith Jennison book.
Author: Lee, Harper.
Publisher: Franklin Watts, Inc.
Working Copies: 1
Call Numbers: F Lee

ISBN: _____
Copyright: 1960
OUT
-  [To kill a mockingbird](#)

Series Title: Perennial classics.
Author: Lee, Harper.

ISBN: 9780060935467
0446310786
0060935464
Copyright: 2002.
OUT
-  [To kill a mockingbird](#)

Author: Lee, Harper.
Publisher: Lippincott,
Working Copies: 1
Call Numbers: F Lee

ISBN: 0965773604
Copyright: [1960]
OUT

Complete the reserve of the second title by clicking on **Reserve** (button). To add other titles, repeat the previous 2 steps.

Copies To Reserve

Reserve For: **Smith, Bryan (104)**

Title: To kill a mockingbird
Author: Lee, Harper.
Comment:

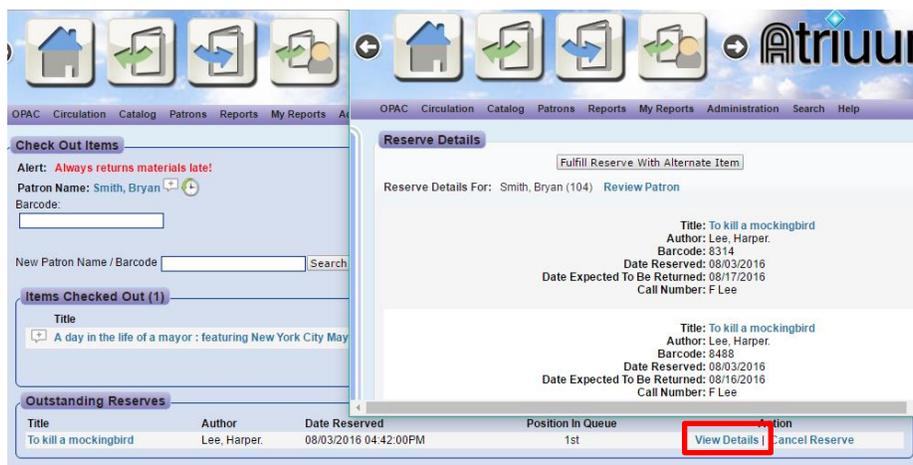
1. **Barcode:** 8488 Reserve:

Item Circulation Class: Circulation **Call Number:** F Lee

Some holdings from other bibliographic records are already part of this reservation.

Title	Material Type	Barcode	Branch	Item Circulation Class	Call Number
To kill a mockingbird	Book	8314	Main Library	Circulation	F Lee

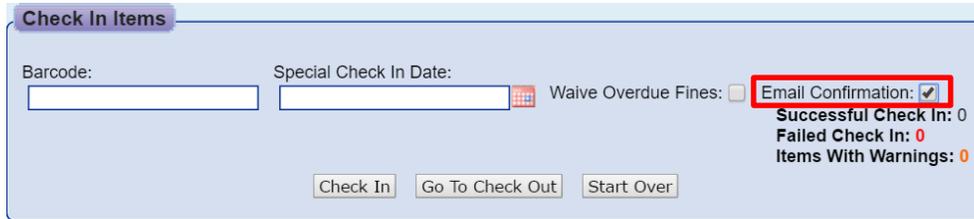
To review the Reserve Details for this patron, pull up the patron on the Check Out form and click on **View Details** (blue link).



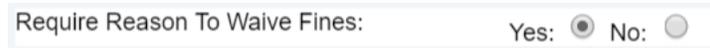
The screenshot shows the library system interface with two main panels. The left panel is titled 'Check Out Items' and shows a patron named 'Smith, Bryan' with a barcode field. Below it, there is a section for 'Items Checked Out (1)' showing a book titled 'A day in the life of a mayor : featuring New York City May...'. At the bottom, there is an 'Outstanding Reserves' table with one entry for 'To kill a mockingbird' by Lee, Harper, reserved on 08/03/2016 at 04:42:00PM, with a position in queue of 1st. A red box highlights the 'View Details' link in the 'Action' column of this table. The right panel is titled 'Reserve Details' and shows the details for the reserve for 'Smith, Bryan (104)'. It lists two items: 'To kill a mockingbird' (Barcode: 8314, Date Reserved: 08/03/2016, Date Expected To Be Returned: 08/17/2016, Call Number: F Lee) and 'To kill a mockingbird' (Barcode: 8488, Date Reserved: 08/03/2016, Date Expected To Be Returned: 08/16/2016, Call Number: F Lee). A red box highlights the 'View Details' link for the second item.

What's New in Version 11?

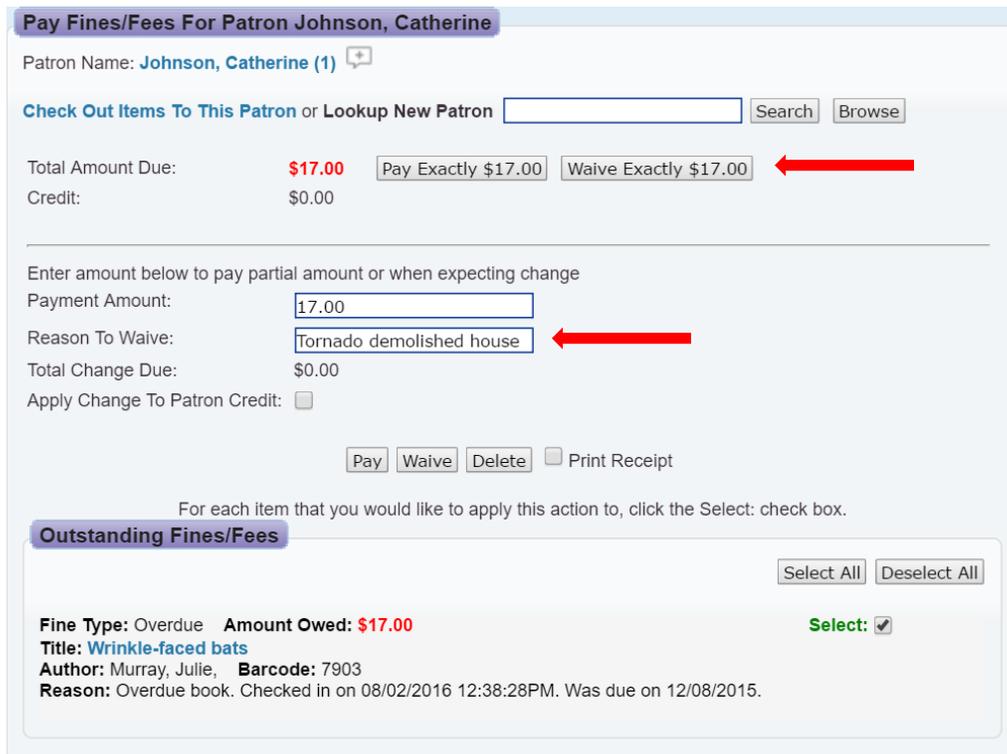
Email Confirmations can be sent to patrons (that have an email address in their patron record) at the point of *Check In* from the following interfaces: **Circulation Menu**, **Circulation Desk**, and **Self Check In** (an active license required for Self Check). Simply click the associated check box for patrons as needed. The **Check In Items** form from the **Circulation Menu** interface is shown below.



If you allow library staff to waive fines and fees, but you want to log the circumstances for each patron, you can enable the **Require Reason To Waive Fines** setting [Administration | Circulation | Circulation Settings].



Workers will see either a prompt to enter an explanation (**Waive Exactly** option) or a reminder that the field cannot be blank (**Reason To Waive** option) when entering an amount in the associated fields.



Self Check Features (active license required)

We have given our **Self Check** module an overhaul! Now you can customize your interface to fit your library's personality and also appeal to your patron base. Examples below show some of the new configurations that are possible from the **Circulation Settings** form [Administration | Circulation | Circulation Settings | Self Check Station Settings area].

What's New in Version 11?

New **Self Check Station** options (starred below) give you more flexibility in designing how the Self Check stations operate in your library. Additional illustrations appear on the following pages for items marked with a blue star.

Self Check Station Settings

- Require PIN Before Check Out:** ★ Yes: No:
- Theme:** ★ Onyx
- Color Of Self Check In Background:** ★ #8f8c8d
- Color Of Self Check Out Background:** ★ #fceff2
- Background Pattern And Animation:** ★ Books | Rotation
- Button Effects:** ★ Click Effects (4) | Hover Effects (1)
- Page Navigation Effects:** ★ Fade
- Enable Success Effects:** ★ Yes: No:
- Check Out Patron Lookup Mode:** Choose By Class Scan Barcode
- Choose By First Character Of Last Name (After By Class):** Yes: No:
- Search By Name After Barcode:** ★ Yes: No:
- Display Keypad For Patron Barcode Entry:** ★ Yes: No:
- Display Patron Pictures During Self Check Out:** Yes: No:
- Sort Currently Checked Out Items By Check Out Date:** ★ Yes: No:
- Display Library Name:** Yes: No:
- Allow For Self Check Station Inter-Communication:** Yes: No:
- Expect Only One Item On Check Out:** Yes: No:
- Look Up Patron Barcode If Scanned Item Barcode Is Not Found:** Yes: No:
- Display Print Circulation Receipt Icon:** Yes: No:
- Allow Full Check Out Errors To Be Displayed:** ★ Yes: No:
- How Long To Display Messages Before Moving To Next Patron:** 15 Seconds
- How Much Inactivity Allowed Before Moving To Next Patron:** 15 Seconds

Callouts:

- Require patrons to enter their PIN prior to checking out.
- Easily differentiate Self Check In from Self Check Out by picking different Background colors.
- Random Balloons, Confetti or Fireworks after each successful circulation transaction.
- All themes have been updated and new themes have been added. Some new themes are Cityscape, Librarian, Everglades, Scholarly, Onyx, and others.
- Self Check background patterns can be animated.
- Change this to make the Self Check screens Fade In/Out or Slide.
- If you use patron pictures for your stations and enable **Search By Name After Barcode**, your patrons will be able to enter either a name or barcode to find their image, access their account, and check out items.

Note: All of these settings are defined in Atrium's online Help file.

Self Check Out with Choose By Class option enabled:

Hometown Elementary School

BookSystems®

1st Grade | 2nd Grade | 3rd Grade | Faculty

Unassigned | ALL

Self Check In | Admin | Log Off

SELF CHECK OUT

Callouts:

- New themes, background patterns, and background animations are available.
- An **ALL** button has been added to the list of Patron Report Class buttons.

What's New in Version 11?

Did you know that you can now hide Patron Report Classes buttons from **Self Check Out**? By default, all Patron Report Classes appear. However, on the **Add/Edit Patron Report Class** form, you can choose to exclude any that represent patrons who should not or will not be using the Self Check station(s) in your library.

[Administration | Patrons | Patron Report Class]

Name	Description	Include In Self Check	Action
1st Grade	Students in first grade	Yes	Edit Delete
2nd Grade	Students in second grade	Yes	Edit Delete
3rd Grade	Students in third grade	Yes	Edit Delete
Faculty	Faculty, Staff & Aides	Yes	Edit Delete
Graduated	Graduated Students	No	Edit Delete

Edit Patron Report Class

Name:

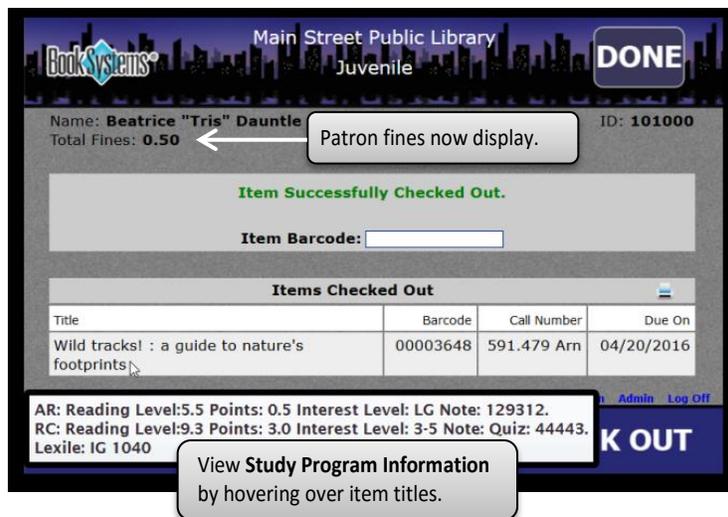
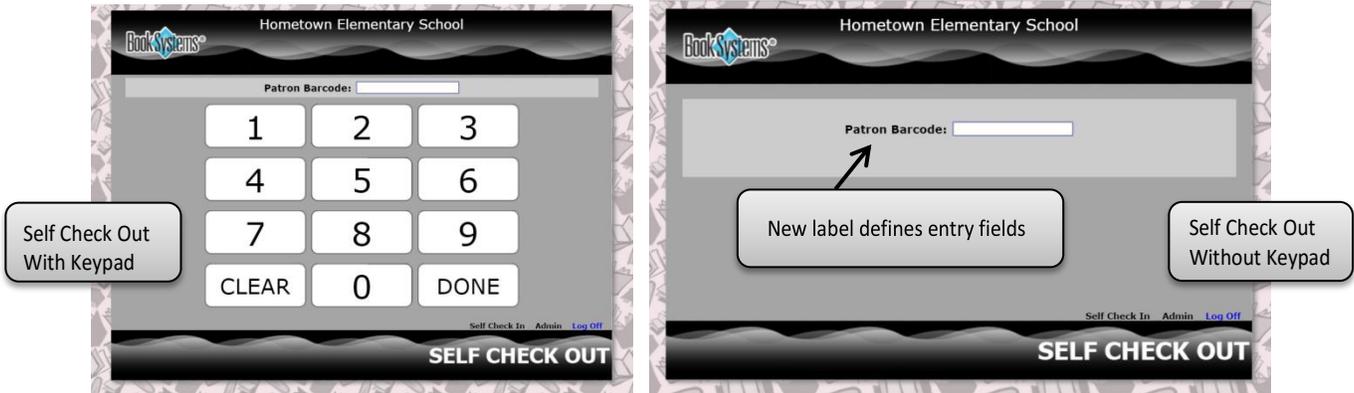
Description:

Include In Self Check: Yes No

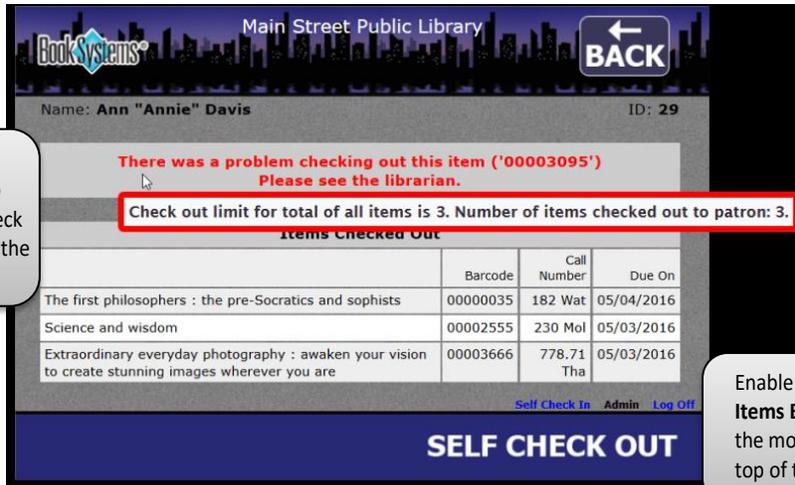
Animated buttons or hover effects for mouse actions are now available to draw the attention of young patrons. The click effect **Kitten 2** (pictured right) is just one example.



Self Check Out with Scan Barcode option enabled:



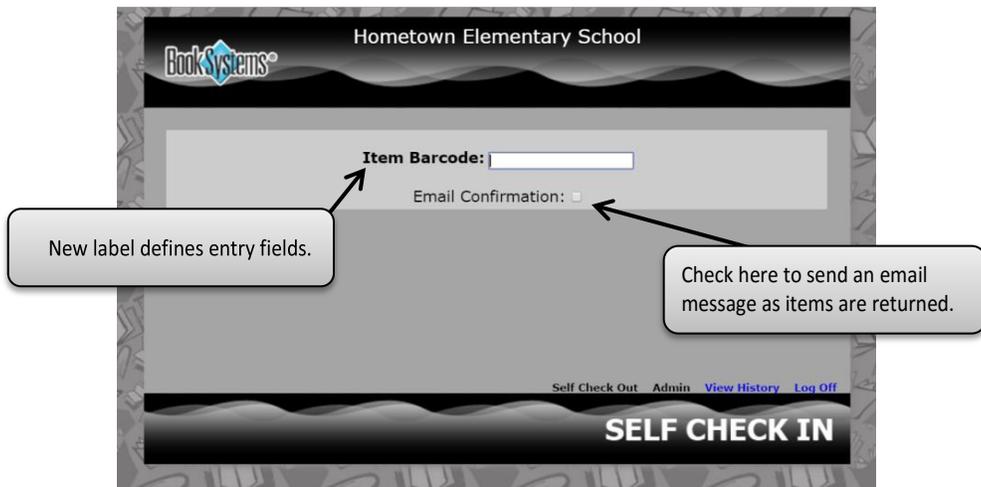
What's New in Version 11?



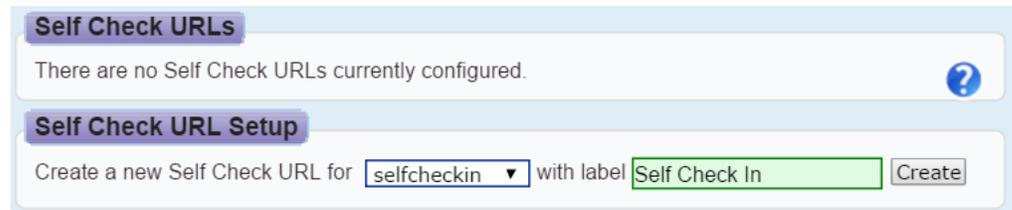
Enable the **Allow Full Check Out Errors To Be Displayed** setting so patrons can see the details of check out restrictions by hovering over the warning message.

Enable the **Sort Currently Checked Out Items By Check Out Date** setting to put the most recently checked out item at the top of the list.

Self Check In:



Desktop shortcuts with the Self Check login information embedded in them can be created for your Self Check stations. These shortcuts allow you to put the Self Check module into a Kiosk mode where either circulation interface can be open without having to enter a username or password. A simple double-click from the computer's desktop opens the interface for both patrons and librarians. To create this use the **Self Check URLs** form. [Administration | Library | Self Check URLs]



What's New in Version 11?

Catalog Features

Importing MARC records for eBooks via the Import MARC eBook File has been enhanced in Version 11. Additional logic was added to make the appropriate Item Class selections, display text for eBooks in OPAC, and also includes support for eBooks that have QR Codes.

Periodically library materials need to be weeded from the catalog for various reasons. Now you can log the reason why you are deleting them as you clean up your catalog. Just enable the **Require Reason To Delete Items** setting (shown below) [Administration | Catalog | Catalog Settings], and a pop-up will appear for library staff to enter the reason (shown right).

Require Reason To Delete Items: Yes: No:

Delete Item ✕

You must enter a reason to complete this transaction.

Information is then included in the **History** report.

History

Report Results For: Date of Action is greater than or equal to "08/02/2016" AND Date of Action is less than or equal to "08/02/2016" AND History Action equals "Delete Holding"
 1 Result(s) Found.
 Displaying Results 1 - 1

[Edit This Report](#)
[Email Report](#)
[Printable Version](#)
[Export Report As CSV](#)
[Export Report As Text](#)

Line #	Title	Author's Name	Holdings Barcode	Patron Name	History Action Comment	Date of Action	History Action	Worker Name
1	test				8490 (test) Reason: Item was dropped in a hot tub and damaged	08/02/2016 4:12:39PM	Delete Holding	scott

Memorial notation on donated items can be achieved in Atrium by printing bookplates that are elegant and apply to all types of donations without having to stock multiple types of labels. Just like Book Systems' *DonorMaster* and *Concourse* programs did, attractive bookplates can be created with your choice of fonts. [Catalog | Print Donor Labels | Choose Fields And Set Alignment]. Print these labels just as easily as you print spine labels, except from the **Print Donor Labels** form. [Catalog | Print Donor Labels]

Print Donor Labels

Barcode:

Choose Fields And Set Alignment

Label To Print:

Starting Row:

Starting Column:

Copies Per Barcode:

Print Test Border:

Queue By:

Clear Queue After Print

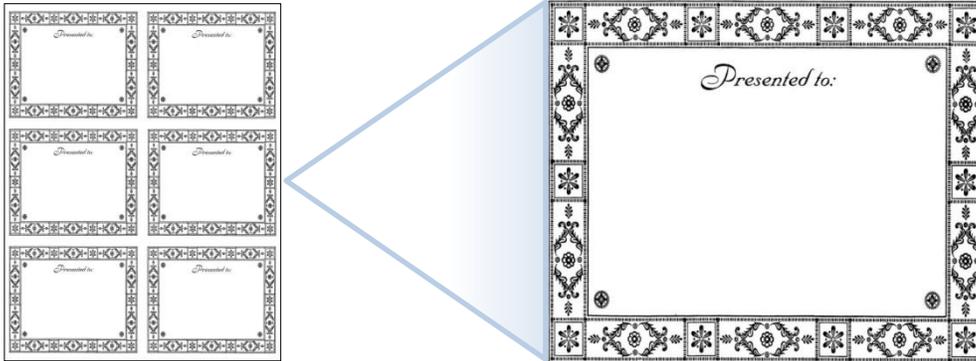
Print Queue

Record	Holdings Barcode	Title
1	592	Dogs
2	8158	Edward Fudwupper fibbed big.
3	8159	Space robots
4	8160	Australian shepherds
5	8168	The graveyard book
6	8171	Dogs

Before printing to your label stock, you can print a test sheet to check your margins with this new option. This check box is now on *all* label forms.

What's New in Version 11?

Book Systems has pressure-sensitive bookplate label stock. A page of labels contains 6 labels (3¼" x 4" each) and are suitable for using with your laser or ink jet printers. Contact your Book Systems' Account Manager for pricing (Refer to the last page of this document for Contact Information).



Print Study Program Labels now has the capability of choosing 6 fields of data and designating Prefixes for each selected field. [Catalog | Print Study Program Labels | Accelerated Reader | Choose Fields And Set Alignment]

Choose Study Program Fields (Accelerated Reader)

Save Changes Back

Label Field 1: Author's Name Font... Add Prefix:

Label Field 2: Title Font... Add Prefix:

Label Field 3: Reading Level Font... Add Prefix:

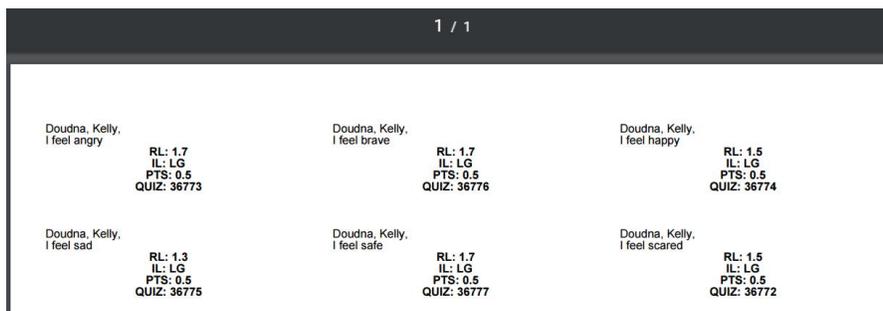
Label Field 4: Interest Level Font... Add Prefix:

Label Field 5: Points Font... Add Prefix:

Label Field 6: Note Font... Add Prefix:

Note: Use **Font...** (Button) to change the font style, font size, and alignment of the text.

The additional fields are extremely useful for printing labels to identify the Reading Levels, Interest Levels, Point Values and Quiz information for Accelerated Reader® and Reading Counts!® Following is a preview of Accelerated Reader labels based on the fields selected above using the 30 per page laser/inkjet (Avery 5160) label type.



What's New in Version 11?

All **Choose Alignment Settings** were changed for Horizontal, Vertical, and Internal Label Padding (located at the bottom of the Choose Fields And Set Alignment form) in each of the label printing options, i.e., Print (Item or Patron) Barcodes, Print Spine Labels (shown below), etc. They all now read (in points).

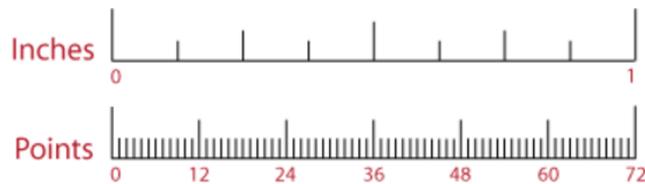
Choose Spine / Pocket Alignment Settings

Horizontal Offset (in points):

Vertical Offset (in points):

Internal Label Padding (in points):

One Inch = 72 Points. To help you visualize the difference, following is a ruler that shows the comparison:



Patron Features

Several changes were made to the **Add Patron** and **Edit Patron** forms [Patrons | Add Patron or Edit Patron]:

- 1) A check box option to **Block Patron From Circulation** was added. Additionally, a *Reason* may be stated for creating the Block status.

Edit Patron

Last Name:

First Name:

Nickname:

Barcode:

Block Patron From Circulation: ←

Reason:



- 2) **Patron Note** field expanded to accommodate additional lines of text.

Other Info

User Def 1:

User Def 2:

User Def 3:

User Def 4:

User Def 5:

Unique User Def 1:

Unique User Def 2:

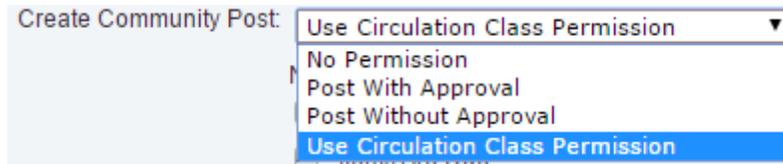
Comment:

Alert:

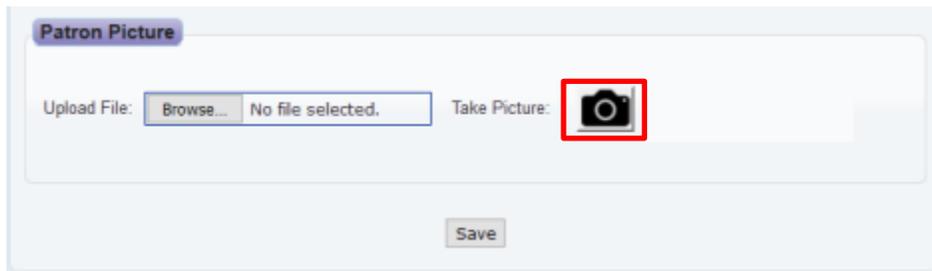
Patron Note: →

What's New in Version 11?

- 3) **Create Community Post** (drop-down list) is the permission setting for Patrons to create community posts via My Items in OPAC. The level of permission for **Create Community Post** may be stipulated on individual patron records via this drop-down list of options. (Refer to page 14 for more information on Community)



- 4) With Version 11 you can capture and upload a **Patron Picture** using a webcam in 3 easy steps. 1) Click the camera icon to activate the webcam. 2) Click the camera icon to snap the picture. 3) Click Save (button) to upload it to a patron's record in Atrium.



Note: <https://> is required in your Atrium URL for this feature to function.

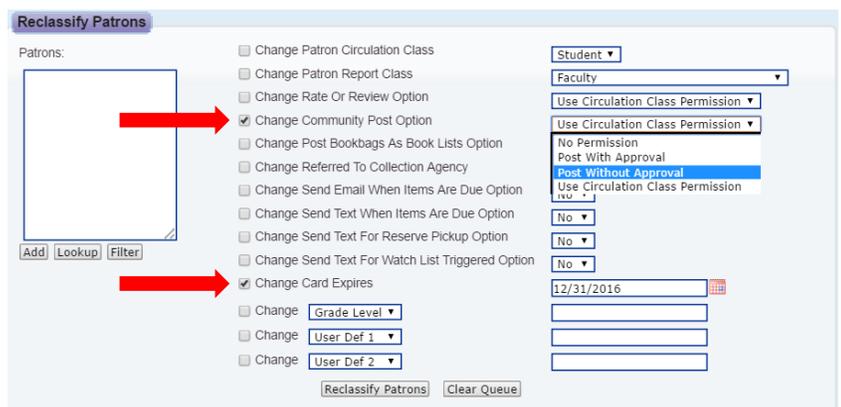
Depending on your browser, you may need to have Adobe Flash Player installed. Based on your security settings, you may be prompted to grant permission for Atrium to use your webcam; if so, click to approve.

Important! You can only have one picture of a patron at a time, so if you add an image when a file is already attached to this record, the old picture will be replaced.

The **Reclassify Patrons** function allows you to globally change patron records. [Patrons | Reclassify Patrons] Use Filter (button) to select patron groups for both functions; type (or scan) the patron barcode numbers into the Patrons box and click **Add** (button) to populate the Reclassify Patrons Queue. Check the associated checkbox(es) and click Reclassify Patrons (button).

Two new options have been added to the Reclassify Patrons form:

- 1) **Change Community Post Option** allows you to change the level of permission for a specific group of patrons authorized to submit community posts via My Items in OPAC. (Refer to page 14 for more information on Community.)
- 2) **Change Card Expires** lets you update the card expiration date for a group of patrons to the date you place in the calendar variable field.



What's New in Version 11?

OPAC Features

Community (A groundbreaking addition to Atrium)

Community is a brand new concept that is designed to help you re-envision the library's role as a central public space. Community helps bring patrons together for sharing knowledge and provide awareness about events/groups available in both your library and community. Create Community posts through OPAC to promote library events and meetings. Involve patrons by allowing them to submit their posts to share with others. Full details for setting up this feature are found in the online Help files or the **Community Handbook**. [Administration | Library | Downloads]



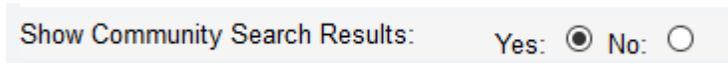
Enable the **Patron Related Permission: Manage Community** on the **Add/Edit Worker** form to add **Community** to the **Patrons** drop-down menu. [Administration | Library | Worker Records | Add New Worker (button) or [Edit] (blue link) for an existing worker]. Enabling for a **Worker Group** will populate the menu for other library workers in that group. [Administration | Library | Worker Records | Add New Worker Group (button) or [Edit] (blue link) for an existing Worker Group]



If you want to feature posts on the home page of your library's OPAC, select **Community Spotlight** from the drop-down list options for one of the Widgets in your selected Layout [Administration | OPAC | Themes And Layouts].

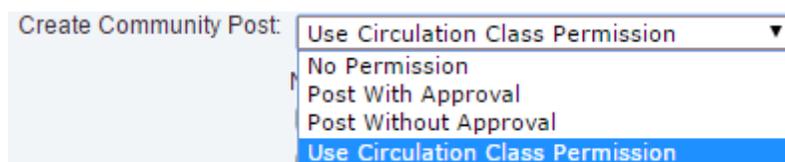
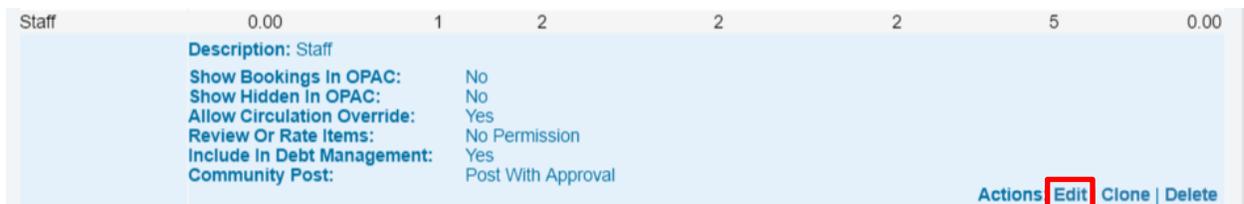


The **Show Community Search Results** option from the **Search Settings** form [Administration | OPAC | Searching] enables the feature in OPAC and adds posts to search results in the **Community** tab.



If you plan to allow patrons to submit posts via My Items, then you have several options:

- globally assign permissions to a certain group using the **Edit Patron Circulation Class** form [Administration | Patrons | Patron Circulation Class],

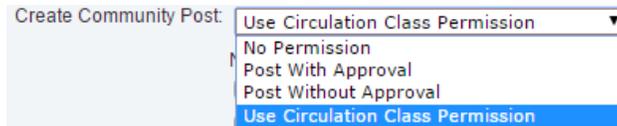


What's New in Version 11?

- 2) assign permissions to group(s) using **Reclassify Patrons** form [Patrons | **Reclassify Patrons**] (See bottom of page 13), or



- 3) assign permissions individually using the **Add** or **Edit Patron** form [Patrons | **Add Patron** or **Edit Patron**] (See top of page 13).



Authorized library staff can also create Community Posts from the librarian side of Atrium. Are you ready to create your first post? Use the **Add Community Post** form [Patrons | **Community** | **Add New Post**]. It only takes a few minutes to fill out the form. Once saved, if you want to feature this post on the OPAC home page, make sure you check the **Spotlight Post** check box on the **Edit Community Post** form (found in the **Administration** area).

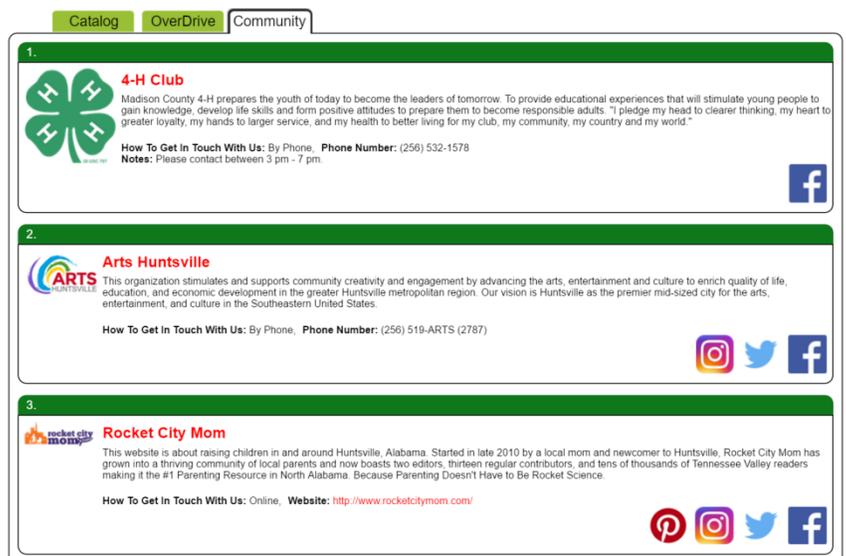


Post in OPAC's Community Spotlight widget

Images/Logos can be uploaded to Community posts to grab your patrons' attention when they visit the OPAC to search for items.

Post in OPAC Community Search Results

Patrons searching for items on "Huntsville," for instance, can click the **Community** tab to see if there are events they can attend related to or held in Huntsville. Both librarian and patron posts have the ability to link to social media pages as well as a Google calendar.



What's New in Version 11?

Community Report Features

Two useful reports were added to the **Community** submenu [Patrons | Community] and the **Standard Reports** [Reports | Other Reports] to assist library staff with the Community feature and posts:

Community

- Add New Post:** Create a Community record for local clubs, leagues, meetings, events, etc.
- Manage Posts:** Search for records and update details or remove outdated posts.
- Approve Posts:** Review posts needing librarian approval.
- Reports:** Use the Report Wizard to filter Community posts by status, patron name, etc.

Standard Reports

Report Name	Action
Approve Community Posts	View Edit
Circulation By Patron	View Edit
Community Report	View Edit
eBook And Web Resource Usage	View Edit
Fines/Fees By Patron	View Edit
Item Usage	View Edit
List Of Book Lists	View Edit
List Of Brief Records	View Edit
List Of Circulation Messages	View Edit
List Of Lost Items	View Edit
List Of On Order Items	View Edit
List Of Overdue Items	View Edit
List Of Reserved Items	View Edit

Use the **Approve Community Posts** report to review and either allow or reject a listing in OPAC.

Use the **Community Report** to see a list of *all* posts and the current status of each one.

Click here to watch an introductory video about Community.

- 1) **Approve Community Posts** allows staff to review and approve posts created by patrons via the My Items feature in OPAC. Additions and/or changes can be made to Social Media links for the event.

Approve Community Posts

Report Results For: Approval Status equals "Needs Approval"
 1 Result(s) Found.
 Displaying Results 1 - 1

[Edit This Report](#) [Email Report](#) [Printable Version](#) [Export Report As CSV](#) [Export Report As Text](#)

Action	Line #	Post Name	Description	Patron Name	Post Created On
Edit	1	4-H Club	<p>Madison County 4-H prepares the youth of today to become the leaders of tomorrow.</p> <p>To provide educational experiences that will stimulate young people to gain knowledge, develop life skills and form positive attitudes to prepare them to become responsible adults.</p> <p>"I pledge my head to clearer thinking, my heart to greater loyalty, my hands to larger service, and my health to better living for my club, my community, my country and my world."</p>		08/02/2016 08:49:54PM

Administration

Created On: 08/02/2016 08:49:54PM

Approval Status: **Needs Approval** (dropdown menu with options: Needs Approval, Approved, Rejected)

Patron Administrator: **Needs Approval** (dropdown menu) [Assign To A Patron](#)

Spotlight Post: Include in the OPAC Community widget.

Hide Post: Exclude from OPAC search results.

Atrium®

What's New in Version 11?

2) Community Report provides a list of all Community entries (with Approval Status).

Action	Line #	Post Name	Description	Approval Status
			Madison County 4-H prepares the youth of today to become the leaders of tomorrow.	
Edit	1	4-H Club	To provide educational experiences that will stimulate young people to gain knowledge, develop life skills and form positive attitudes to prepare them to become responsible adults.	Needs Approval
Edit	2	Arts Huntsville	"I pledge my head to clearer thinking, my heart to greater loyalty, my hands to larger service, and my health to better living for my club, my community, my country and my world." This organization stimulates and supports community creativity and engagement by advancing the arts, entertainment and culture to enrich quality of life, education, and economic development in the greater Huntsville metropolitan region.	Approved
Edit	3	Rocket City Mom	Our vision is Huntsville as the premier mid-sized city for the arts, entertainment, and culture in the Southeastern United States. This website is about raising children in and around Huntsville, Alabama. Started in late 2010 by a local mom and newcomer to Huntsville, Rocket City Mom has grown into a thriving community of local parents and now boasts two editors, thirteen regular contributors, and tens of thousands of Tennessee Valley readers making it the #1 Parenting Resource in North Alabama. Because Parenting Doesn't Have to Be Rocket Science.	Approved

Other OPAC Features

Check out all the other updates to OPAC!

The **Search** widget can now be hidden by disabling the Show Stationary Search Widget setting [**Administration | OPAC | Searching**].

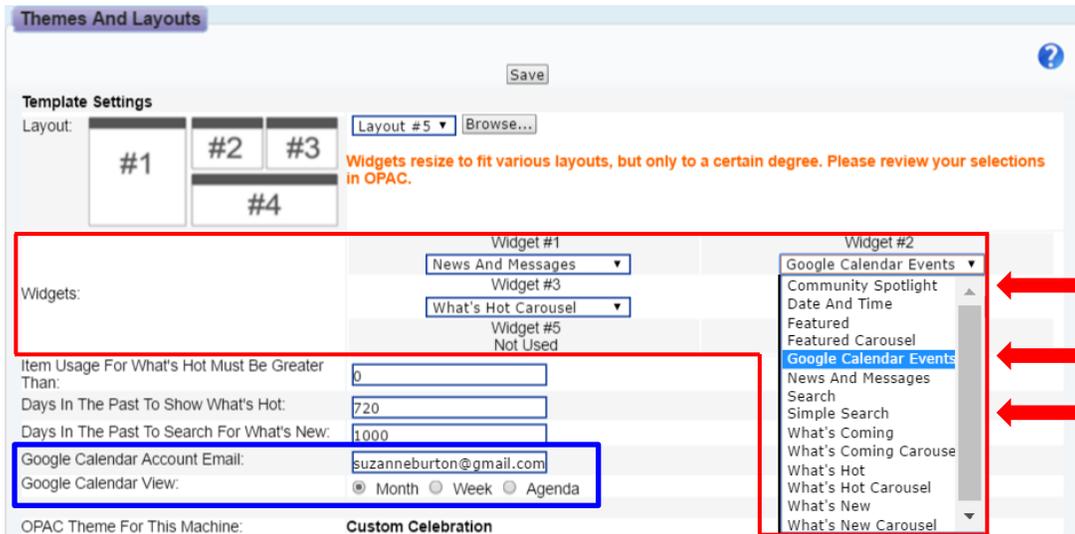
Use the new **D.E.A.R. theme** (Drop Everything And Read) [**Administration | OPAC | Themes And Layouts**].

The Expert search button has been renamed to **Advanced**.

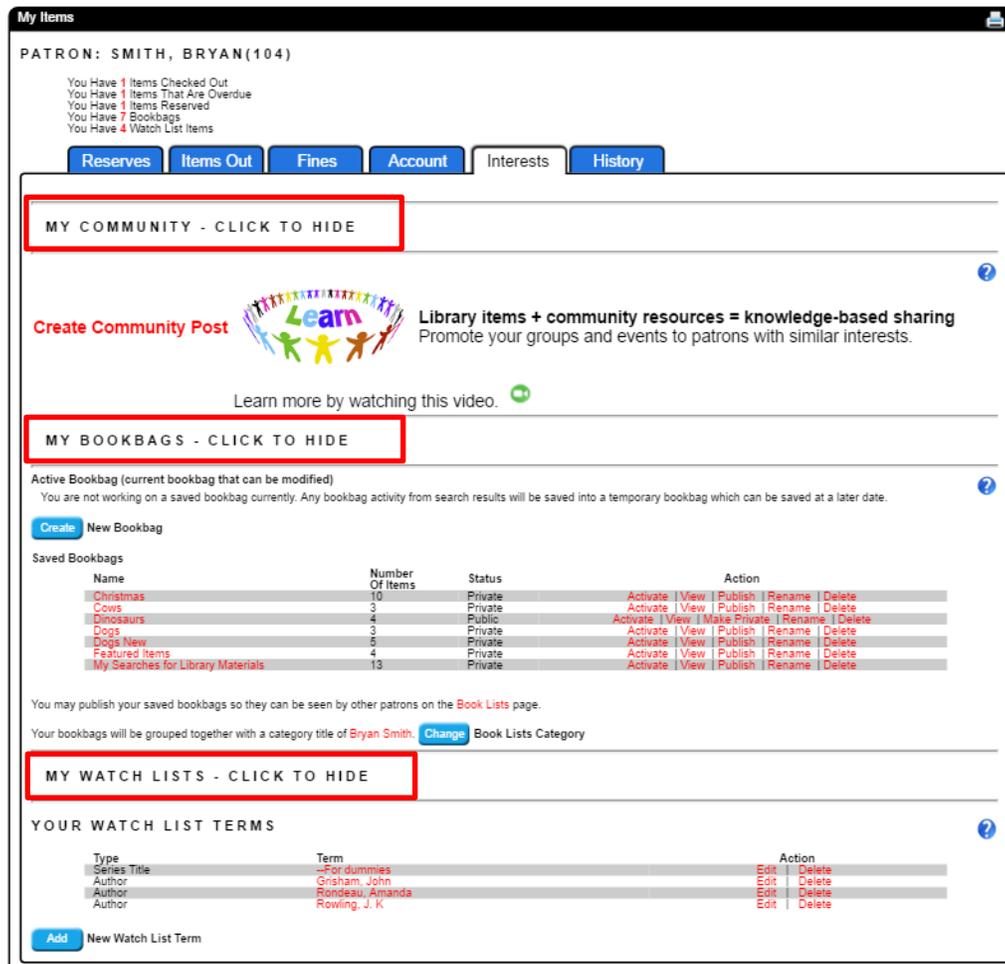
Add the **Google Calendar Events** and/or **Simple Search** widget to your OPAC Layout [**Administration | OPAC | Themes And Layouts**].

What's New in Version 11?

New **Widgets** that were added in Version 11 (shown boxed in red below) are **Community Spotlight**, **Google Calendar Events**, and **Simple Search** [Administration | OPAC | Themes And Layouts]. There are two associated settings for the Google Calendar Events widget: one that links your library's public calendar and one that designates the view (Month, Week, or Agenda) [shown boxed in blue below].



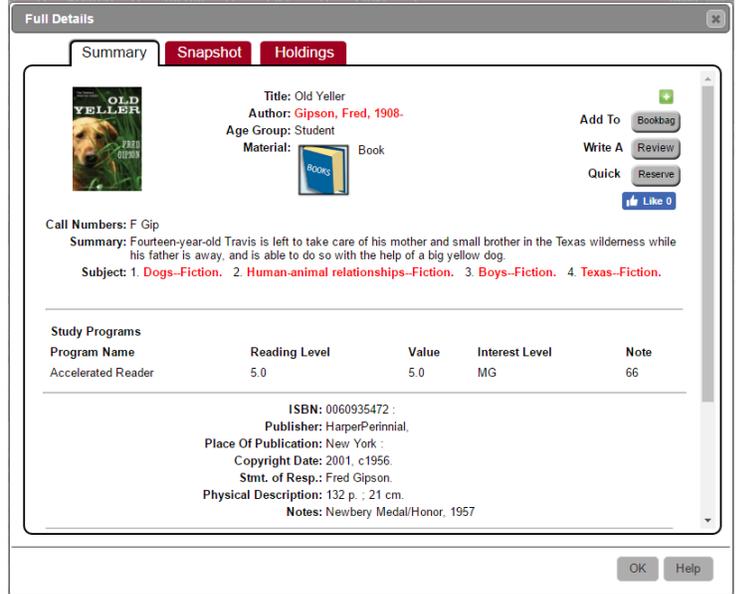
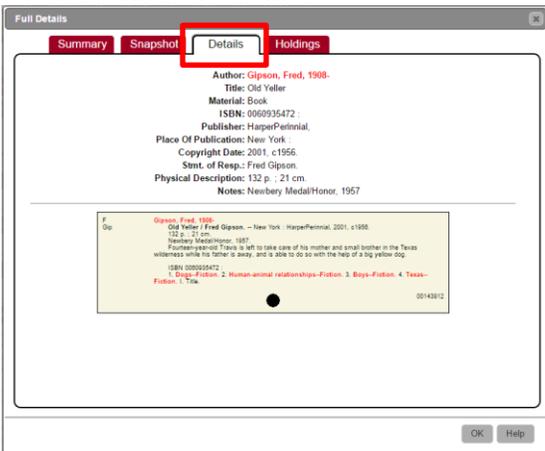
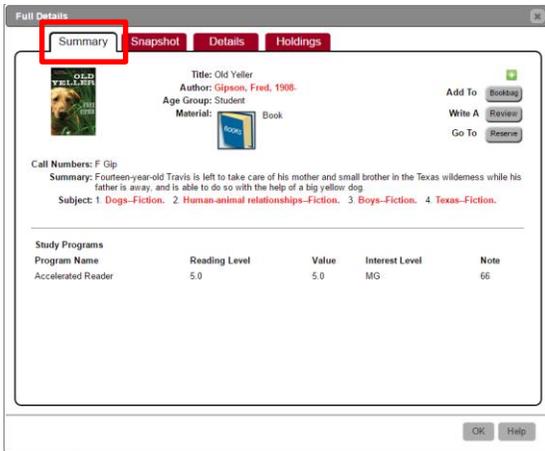
My Items has a new tab called **Interests**. This tab serves as home base for **MY COMMUNITY**, **MY BOOKBAGS**, and **MY WATCH LISTS** (based on patron settings). Patrons with permission can create, edit, and delete Community posts. Bookbags and Watch Lists work the same as before.



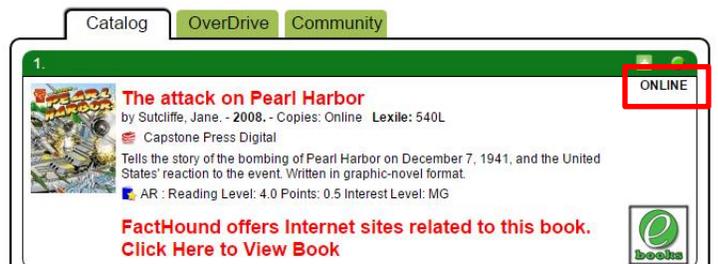
What's New in Version 11?

Enable the **Combine Summary And Details Tabs** setting (**Administration | OPAC | General And Patron Account Settings**) to consolidate item information onto the Summary tab in OPAC. Details appear below the Summary information.

Combine Summary And Details Tabs: Yes: No:



Search results automatically designate the status of eBooks as **ONLINE**.



What's New in Version 11?

KidZviZ search categories have been expanded to help younger patrons explore your library's collection. Instead of the original 3 **Basic** category bubbles (**People, Places** and **Things**), Vizzie now has 6 **Enhanced** category bubbles (including **Sports/Activities, Nature** and **Fiction**). [Fairy Tale theme shown below]



In addition to supporting Dewey, KidZviZ now supports Common Sense Categories (CSC) a classification system designed for elementary schools. CSC provides a system for young students to be able to quickly and easily locate materials similar to a bookstore layout.

More choices may encourage kids to check out different types of books and expand their reading genres. Enhanced categories are delivered by default, but you can switch back to the Basic categories from the **Search Settings** form. [Administration | OPAC | Searching]

KidZviZ Search Category Options: Basic: Enhanced:

Enhanced categories: **People, Places, Sports/Activities, Nature, Things, and Fiction**

Basic categories: **People, Places, and Things**

What's New in Version 11?

Each KidZviZ bubble has been organized based on Common Sense Categories. Let's take a look at **Fiction** (one of the new category bubbles) and all of its components (including its sub-categories):

 Fiction		
 Picture	 Chapter	 Other
Family/Family Life Humor Animals Sports School Holidays The Arts Friendship Folklore	Realistic Animals (no talking dogs) Bad guys School Family Adventures Friendship Humor Cartoons School Siblings Vacations Animals Fantasy Magic Dragons Fairy Wizards Animals (talking animals) Adventure Spooky Monsters Ghosts School Animals Sci-Fi Aliens Superhero Adventure Robots Time travel Sports Mystery Historical	Traditional Folklore Fairy tales Tall tales Mythology Poetry Graphic Novel Classic Jokes/Riddles

What's New in Version 11?

Report Features

Additional Report Columns

Many school libraries have implemented the Lexile® Framework for Reading. Lexile measure is a valuable tool that measures a student's reading ability level OR a text's readability (or difficulty). Many book vendors provide libraries with each item's Lexile value included in the 521 field of the MARC record.

Because Lexile notation may be prefixed with alpha characters and may have an "L" suffix, **Lexile As Numeric** evaluates and sorts the numeric portion of the Lexile measure. This new column can be added to holdings reports, i.e., Shelf List, Accession List, etc. via the Columns feature on the Report Wizard. Example: Lexile value GN740L would be expressed as "740" under the Lexile As Numeric column.

Note: On the report, when the Lexile field in the bibliographic record is left blank, the Lexile As Numeric column displays -1. Lexile values of BR (Beginning Reader) display 0 (zero) in the Lexile As Numeric column because it only contains alpha characters.

Shelf List

Report Results For: Holdings Status equals "Active" AND Lexile equals "410L" OR Holdings Barcode ends with "8161" OR Lexile equals "BR" OR Lexile equals "IG560L"
 4 Result(s) Found.
 Displaying Results 1 - 4

[Edit This Report](#) [Email Report](#) [Printable Version](#) [Export MARC Records](#) [Export Report As CSV](#) [Export Report As Text](#)

Action	Line #	Call Number	Author's Name	Title	Holdings Barcode	Lexile	Lexile As Numeric
Review	1	001.4 Nat		National Science Digital Library	8161		-1
Review	2	551.5 EDI	Edison, Erin.	Sunlight	65539	410L	410
Review	3	E Mck	McKissack, Pat,	Bugs!	3653	BR	0
Review	4	551.57 She	Sherman, Josepha.	Splish! splash! : a book about rain	8138	IG560L	560

Most libraries subscribe to OPAC Snapshot to provide Cover Images in Atrium search results. Since this subscription is based on ISBN, sometimes a match doesn't display. Using the **"Has Uploaded Dust Jacket"** column on the List of Titles report will assist you in identifying items that have an uploaded picture as identified on the bibliographic record form(s) in the Media area [[Catalog | Add or Edit Item](#)]. For items with a custom image, the value will be listed as **"true"** on the report.

Titles Sorted By Author

Report Results From Branch: East Branch
 12497 Result(s) Found.
 Displaying Results 12476 - 12480

[Edit This Report](#) [Email Report](#) [Printable Version](#) [Export MARC Records](#) [Export Report As CSV](#) [Export Report As Text](#)

<<< First < Previous [2491] [2492] [2493] [2494] [2495] 2496 [2497] [2498] [2499] [2500] Next >>> (Total Pages: 2500)

Action	Line #	Author's Name	Title	ISBN	Material Type	Has Uploaded Dust Jacket
Edit	12476	Zinsser, William Knowlton.	Speaking of journalism : 12 writers and editors talk about their work	0062701150 :	Book	true
Edit	12477	Zobel-Nolan Allia.	The ten commandments for little ones	9780736925457 :	Book	false
Edit	12478	Zoboli, Giovanna.	The big book of slumber	9780802854391 (hbk.)	Book	false
Edit	12479	Zola, Emile.	The masterpiece (Oxford World's Classics)	0802854397 (hbk.)	Book	false
Edit	12480	Zuck, Roy B.	Teaching as Paul taught	9780199536917 (pbk.)	Book	false
				0801021596	Book	false

Note: "Has Uploaded Dust Jacket" will not indicate items that don't have a picture available in your OPAC Snapshot subscription.

What's New in Version 11?

The **Cash Drawer Statistics** report [Reports | Statistical Reports] was updated to include a new column captioned **“Currently Owed.”** This column tabulates the fines and fees that have been assessed or are projected through the current date. While this projection is meaningful concerning fine and fees assessment, you may remove it from your printed report since they have not yet been collected. Click the associated check box to **“Remove Currently Owed Column On Printable Version”** and eliminate the column of data when you print the report.

Cash Drawer Statistics : 01/01/2015 to 09/02/2016

Filter Criteria: Start Date: 01/01/2015
End Date: 09/02/2016
Generate Report Using New Filter

Total Fines Received: 53.60
Total Fines Refunded: -27.07
Credit Used To Pay Fines: -4.40
Credit Received: 10.00
Credit Refunded: -5.60
Cash Change Over Period: 26.53

Email Report Printable Version Export Report As Text

Charts: None Remove Currently Owed Column On Printable Version

Cash Drawer Statistics : 01/01/2015 to 09/02/2016

Item Report Class	Received	Waived	Refunded	Currently Owed
000 - 099	0.00	0.00	0.00	189.20
100 - 199	0.00	0.00	0.00	342.90
200 - 299	1.00	0.00	0.00	0.00
300 - 399	0.00	0.00	0.00	5.00
400 - 499	0.00	20.00	0.00	12.95
500 - 599	6.60	0.00	0.00	109.20

The **Holdings Summary** report [Reports | Statistical Reports] is a comprehensive collection analysis that consists of 5 reports. Each report provides details about how many items your library has, how many are in, out, on reserve, the aggregate cost, average cost, and average copyright. In previous versions of Atrium, you could only “Reload” this report with current data. New in this release is **Save Report** (button). This feature allows you to save the current data for future access. Using the saved reports feature monthly or yearly will allow you to compare numbers from one month or one year to the next.

Holdings Summary Report

[Item Report Class] [Material Type] [Item Circulation Class] [Age Group] [Physical Location]

Email Report Printable Version Export Report As Text

Charts: None Saved Reports: Show Report

Filters: Show Items Without Data

Apply Filters Reload Report Save Report

Main Street High School
1212 Main Street Pleasantville, AL 55555 01/25/2016 11:57 AM

Holdings By Item Report Class

Category / Class	Have	Lost	Out	In
000 - 099	725	0	2	723
100 - 199	299	0	3	296
200 - 299	551	0	0	551

Holdings Summary Report

[Item Report Class] [Material Type] [Item Circulation Class] [Age Group] [Physical Location]

Email Report Printable Version Export Report As Text

Charts: None Saved Reports: 12/31/2015 11:59 PM Show Report

Filters: Show Items Without Data

Apply Filters Reload Report

Main Street High School
1212 Main Street Pleasantville, AL 55555 12/31/2015 11:59 PM (Saved History)

Holdings By Item Report Class

Category / Class	Have	Lost	Out	In	Reserve	Cost	Cost Average	Copyright Average
000 - 099	725	0	0	725	0	\$4,821.48	\$19.76	1965
100 - 199	299	0	0	299	0	\$5,513.98	\$18.44	1998
200 - 299	551	0	0	551	1	\$10,065.45	\$18.27	2000
300 - 399	1,917	0	3	1,914	0	\$44,250.92	\$23.08	2001



What's New in Version 11?

Update Document Survey

Click [here](#) and take a moment to complete our short survey and/or give feedback about this document.

Comments or Suggestions?

Book Systems prides itself on listening and responding to its customers as we have done for over 25 years. We need your comments and/or suggestions to continue helping us enhance Atrium going forward.

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FAX: (800) 230-4183

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Listserv:

Active customers can subscribe to our Listserv. Share ideas and information with other users across the country. Joining is as easy as 1-2-3.

- 1) Click on **Customer Login** on Book Systems' Website (if you don't know your login credentials, use the tabs on the User Account page to request a new password or if you are new, Create new account. If you still need assistance, please use the "Chat" feature).
- 2) Once you are logged in, click on **Customer Support** on the Menu Bar.
- 3) Scroll down to the BSI Listserv form (on the left-hand side) and Sign-Up by selecting Atrium, type in your email address, and click **Subscribe**.