

**WHAT'S  
NEW!**



**(Versions 15.1 & 15.2)**

# What's New in Booktracks 15.1 & 15.2

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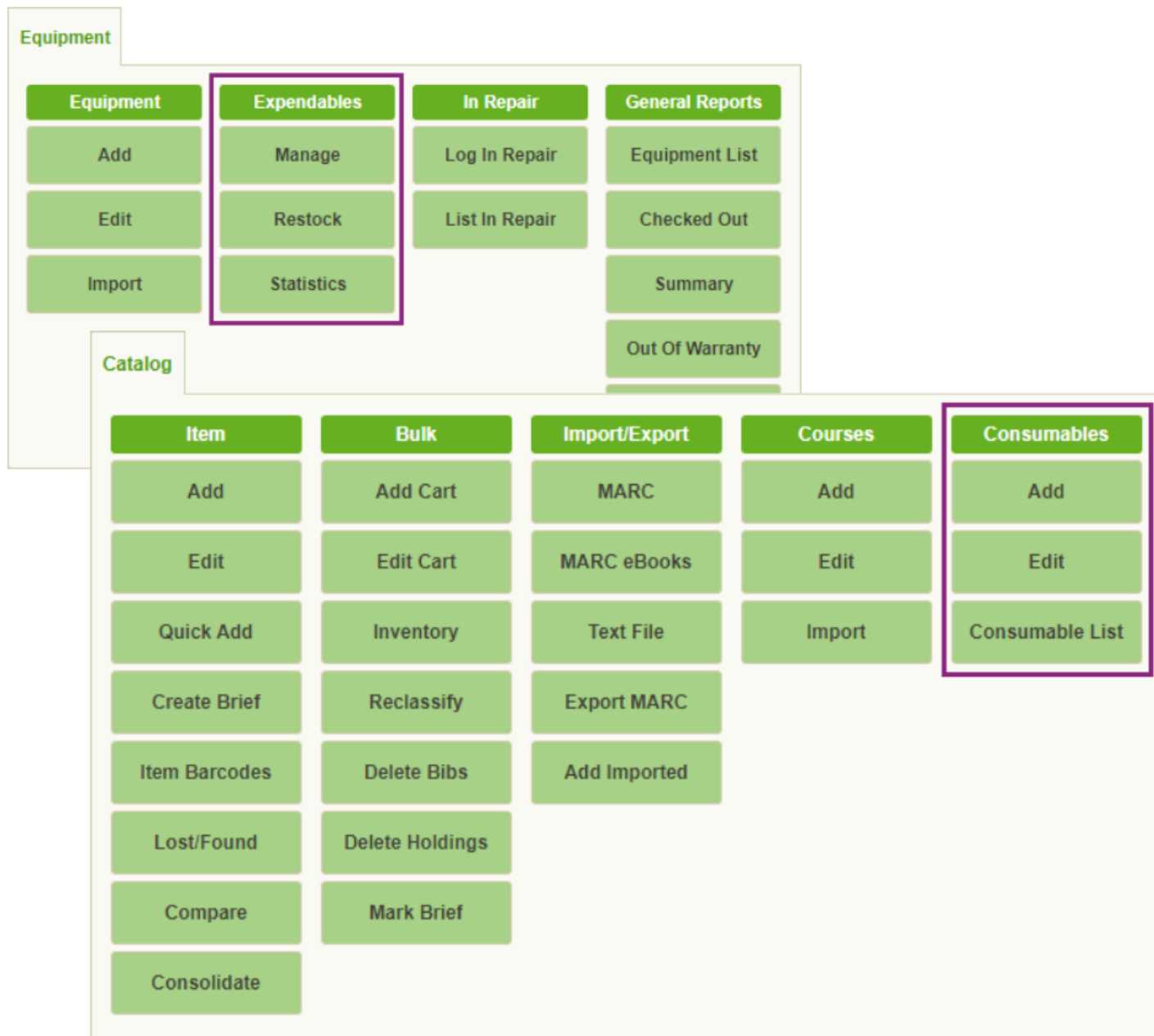
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# What's New in Booktracks 15.1 & 15.2

## Consumables

Previously, Booktracks provided two ways to manage items you distribute to students/teachers but don't expect back: for workbooks, you could use the **Add Bibliographic** page to catalog items similar to textbooks, and for equipment, such as extension cords, mice, etc., you could add counts using the old **Consumables** feature. Now, Booktracks has added a new **Consumables** feature in the **Catalog** menu for handling workbooks if you do not want to barcode each item. The existing features in the **Equipment** menu have been renamed **Expendables**.



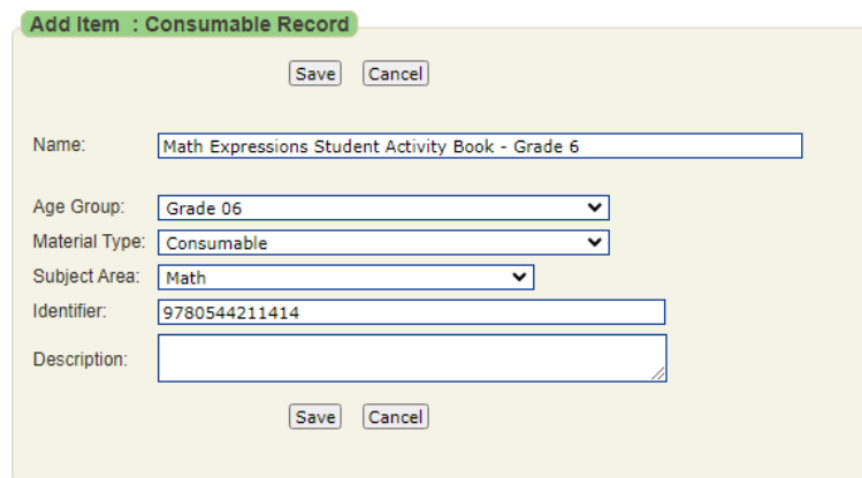
# What's New in Booktracks 15.1 & 15.2

## Adding Consumable Records

The existing method of cataloging workbooks is to add them on the **Add Bibliographic** page just like you add textbooks. You would select the **Remove Item After Check In box**, add individual holdings, and check out the items using the holdings barcode. This method is still available if you need to barcode each item so you know which student has which specific copy; you can also mark a workbook lost, which automatically assigns a fine so students can pay for replacements.

The new method using the **Add Consumable** page is perfect for users that do not want to take the time to add individual holdings records and print/attach barcodes. You can add basic information about the title, age group, subject, etc., and then enter a count of items at each school. Booktracks allows you to check these items out using the **Identifier** assigned to the consumable; the number of copies **Checked Out/Available** is updated after each check out (see next page), and the student record shows that they received the workbook. If you need to charge students to replace lost workbooks, you can manually assign a fee.

1. Click **Catalog** from Booktracks' **Menu Bar**.
2. Under **Consumables**, click **Add**.
3. Enter a name, and make selections using the drop-down lists.
4. Enter a number to identify this title, such as the ISBN, UPC, etc. This is the number you'll use to check out workbooks to students on the **Check Out Items** page.
5. Click **Save**.



The screenshot shows a web form titled "Add Item : Consumable Record". At the top, there are "Save" and "Cancel" buttons. The form contains the following fields:

- Name:** A text box containing "Math Expressions Student Activity Book - Grade 6".
- Age Group:** A dropdown menu with "Grade 06" selected.
- Material Type:** A dropdown menu with "Consumable" selected.
- Subject Area:** A dropdown menu with "Math" selected.
- Identifier:** A text box containing "9780544211414".
- Description:** An empty text box.

At the bottom of the form, there are "Save" and "Cancel" buttons.

Consumables are automatically removed from your database at the close of the school year, based on your school year's **End Date (General Settings)**.

# What's New in Booktracks 15.1 & 15.2

## Running a Consumable List Report

This report contains a list of all consumables in your school district. From your desktop, click the lock icon (below the Atrium logo), and then click the tools icon.

1. Click **Catalog** from Booktracks' **Menu Bar**.
2. Under **Consumables**, click **Consumable List**.

**List Of Consumables**

10 Result(s) Found.  
Displaying Results 1 - 10

[Edit This Report](#) [Email Report](#) [Printable Version](#) [Export Report As CSV](#) [Export Report As Text](#) [Export Options](#)

Action	Line #	Name
<a href="#">Edit</a>	1	Algebra Workbook
<a href="#">Edit</a>	2	French 101 Workbook
<a href="#">Edit</a>	3	ART 3: Calligraphy
<a href="#">Edit</a>	4	Drivers Ed Practice Log
<a href="#">Edit</a>	5	French Verb Conjugation Workbook
<a href="#">Edit</a>	6	Geometry w/Data Analysis Practice Problems
<a href="#">Edit</a>	7	Geometry Workbook
<a href="#">Edit</a>	8	Handwriting for PreSchool
<a href="#">Edit</a>	9	Glencoe Algebra 1
<a href="#">Edit</a>	10	Math Workbook

[Edit This Report](#) [Email Report](#) [Printable Version](#) [Export Report As CSV](#) [Export Report As Text](#) [Export Options](#)

**Save Report Template For Quick Generation**

Template Name:  Replace Existing Template: ☐ [Save Template](#)

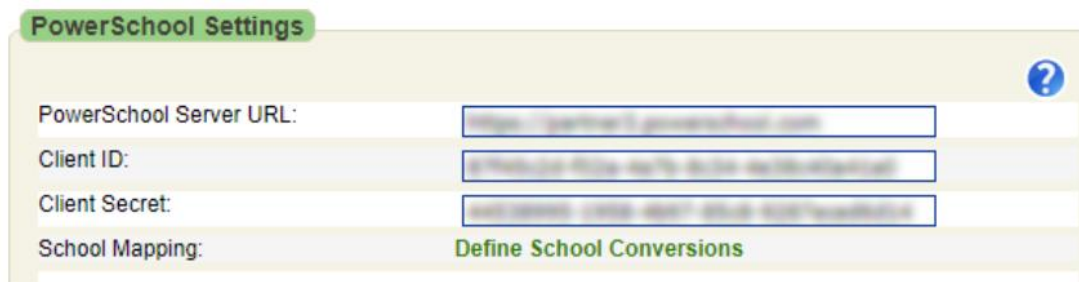
Consumables that have been checked out can also be found on individual patron records in the **Consumables Checked Out** section.

# What's New in Booktracks 15.1 & 15.2

## PowerSchool (requires license)

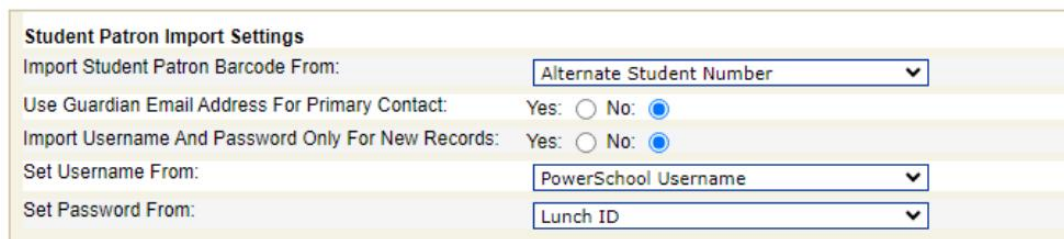
Booktracks' integration with PowerSchool, a cloud-based student information system, allows you to easily pull patron records into your database. Once settings are configured, student and teacher data is updated nightly (via background tasks).

1. Click **Administration** from Booktracks' **Menu Bar**, and then click **General**.
2. Click **PowerSchool Settings**.
3. Enter your PowerSchool URL/ID to enable the feature, and click **Save**. Then you can map your schools and configure settings for how data is imported.



The 'PowerSchool Settings' form is a light yellow box with a green title bar. It contains four input fields: 'PowerSchool Server URL:', 'Client ID:', 'Client Secret:', and 'School Mapping:'. Each field has a corresponding text box. The 'School Mapping:' field has a green link 'Define School Conversions' next to it. A blue question mark icon is in the top right corner.

Specify what data to use for students' barcodes so they can circulate items in Booktracks: Patron Link, Lunch ID, or Alternate Student Number. You can also select what information should be used as their username/password for logging onto My Items, set defaults for loan permission/report class, map data from the file to the record in Booktracks, etc.



The 'Student Patron Import Settings' form is a light yellow box. It contains five rows of settings: 'Import Student Patron Barcode From:' with a dropdown menu set to 'Alternate Student Number'; 'Use Guardian Email Address For Primary Contact:' with 'Yes' and 'No' radio buttons, 'No' being selected; 'Import Username And Password Only For New Records:' with 'Yes' and 'No' radio buttons, 'No' being selected; 'Set Username From:' with a dropdown menu set to 'PowerSchool Username'; and 'Set Password From:' with a dropdown menu set to 'Lunch ID'.

There's a separate section to configure the same settings for importing faculty records



The 'Staff Import Settings' form is a light yellow box. It contains five rows of settings: 'Import Staff Patrons:' with 'Yes' and 'No' radio buttons, 'Yes' being selected; 'Import Staff Patron Barcode From:' with a dropdown menu set to 'Do Not Set'; 'Import Staff Username And Password Only For New Records:' with 'Yes' and 'No' radio buttons, 'No' being selected; 'Set Staff Username From:' with a dropdown menu set to 'Do Not Set'; and 'Set Staff Password From:' with a dropdown menu set to 'Do Not Set'.

# What's New in Booktracks 15.1 & 15.2

## PowerSchool Staff Import

Do you have employees other than teachers that need to be imported into Booktracks? You can now import all personnel from PowerSchool using the new **Staff Types** options.

<b>Staff Import Settings</b>	
Import Staff Patrons:	Yes: <input checked="" type="radio"/> No: <input type="radio"/>
Import Staff Types:	<input type="checkbox"/> Not Assigned <input checked="" type="checkbox"/> Teacher <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Lunch Staff <input checked="" type="checkbox"/> Substitute
Import Staff Patron Barcode From:	<input type="text" value="Student Link"/>
Import Staff Username And Password Only For New Records:	Yes: <input type="radio"/> No: <input checked="" type="radio"/>
Set Staff Username From:	<input type="text" value="Patron Email Address"/>
Set Staff Password From:	<input type="text" value="Student Link"/>

## PowerSchool Patron Import

For our licensed [PowerSchool](#) users, importing patron records is now smoother than ever; only modified records are pulled (rather than all data) thereby significantly reducing the load on your system. Additionally, Booktracks' background recognition system can match a record from PowerSchool with the corresponding student one in your database even if significant changes have been made (last name, home address, etc.).

### PowerSchool Patron Import

Import Completed.  
Number of Patrons Successfully Imported 1  
Number of Failures 0  
[PowerSchool Connection Log](#)

## PowerSchool Delta Import (requires license)

[PowerSchool](#) users can now choose between a full or delta import. Once your initial setup has been completed, you can click **Start Delta Import** at any time to *only* pull recently modified records; this saves you from having to wait until overnight background tasks run.

<input type="button" value="Save"/>	<input type="button" value="Fetch Test Student Record"/>	<input type="button" value="Fetch Test Staff Record"/>	<input type="button" value="Start Delta Import"/>	<input type="button" value="Start Full Import"/>
-------------------------------------	--	--	---	--

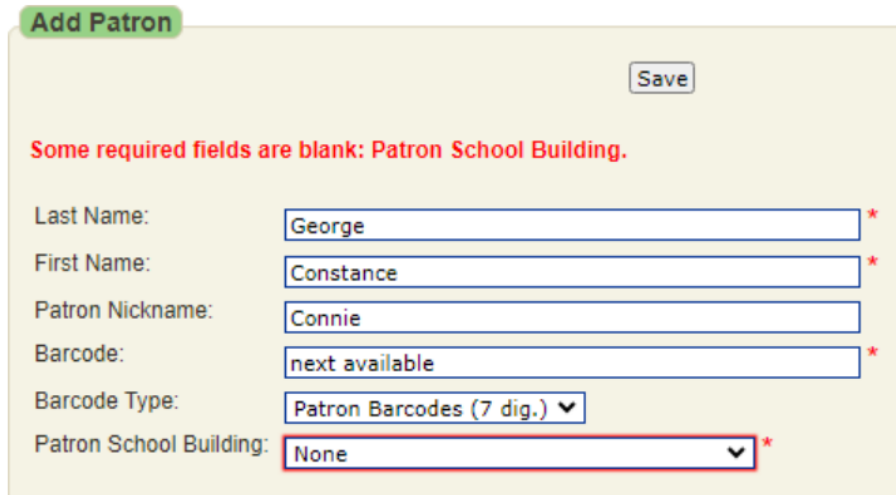


# What's New in Booktracks 15.1 & 15.2

## Patrons

### Improved Error Message on Add Patron Page

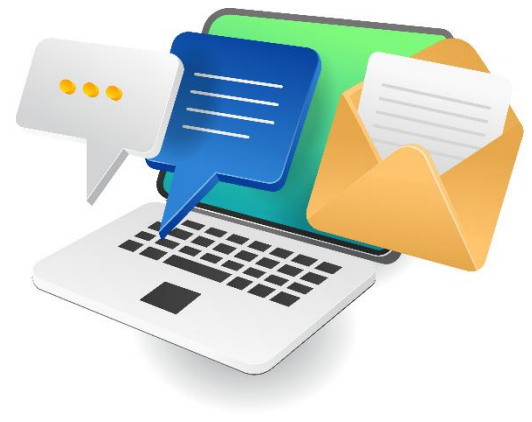
When a patron record won't save, a more detailed error message displays now, and the missing required field is highlighted in red.



The screenshot shows the 'Add Patron' form with a green header bar. A red error message states: 'Some required fields are blank: Patron School Building.' The form fields are: Last Name (George), First Name (Constance), Patron Nickname (Connie), Barcode (next available), Barcode Type (Patron Barcodes (7 dig.) dropdown), and Patron School Building (None dropdown). The 'Patron School Building' field is highlighted with a red border and an asterisk.

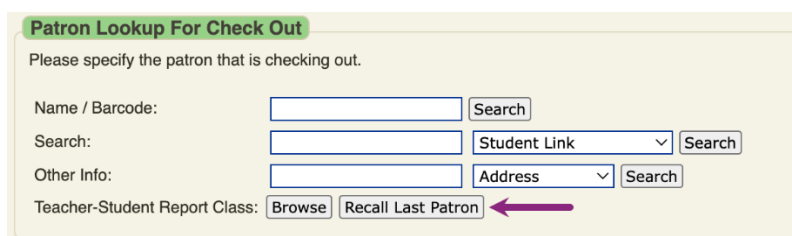
### Upgraded Notification System

Booktracks' enhanced method for sending text/email messages to students is more secure, reliable, and timely. If you send texts and emails to students/guardians, those notifications display as being sent from a standard number (via a third-party service) and you no longer need to configure a text messaging address. This update also increases text/email deliveries without requiring additional configurations, like Sender Policy Framework (SPF) or IP addresses. All you need to do is confirm that patron imports pull students' (or their parents') mobile numbers and email addresses.



### Recall Last Patron Option

If you need to pull up a student or teacher record immediately after closing it, you can simply click the **Recall Last Patron** button on the [Patron Lookup](#) page.

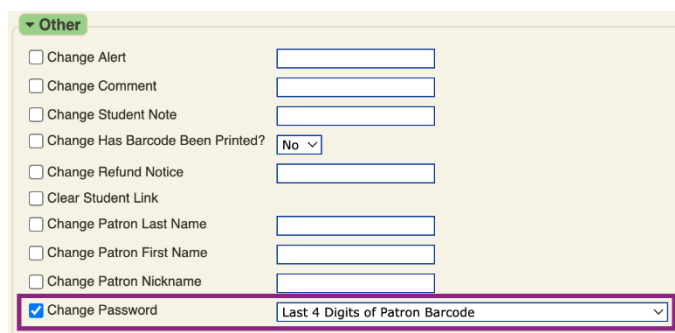


The screenshot shows the 'Patron Lookup For Check Out' form. It has a green header bar. Below the header, it says 'Please specify the patron that is checking out.' There are three search fields: 'Name / Barcode:' with a 'Search' button, 'Search:' with a 'Student Link' dropdown and a 'Search' button, and 'Other Info:' with an 'Address' dropdown and a 'Search' button. At the bottom, there are two buttons: 'Browse' and 'Recall Last Patron', with a purple arrow pointing to the 'Recall Last Patron' button.

# What's New in Booktracks 15.1 & 15.2

## Reclassify Patron Passwords

If you need to assign or reset student passwords in bulk for any reason, you can generate these using the [Reclassify Patrons](#) page. Options include *Last 4 Digits Of Home Phone*, *Patron Barcode*, *Student Link*, etc. You can also use the *Specific Value* option to create a custom password.



The screenshot shows a form titled "Other" with several checkboxes and input fields. The "Change Password" checkbox is checked, and the dropdown menu next to it is set to "Last 4 Digits of Patron Barcode". Other options include "Change Alert", "Change Comment", "Change Student Note", "Change Has Barcode Been Printed?", "Change Refund Notice", "Clear Student Link", "Change Patron Last Name", "Change Patron First Name", and "Change Patron Nickname".

## Emails Only on Open Days

A new option on the [Patron Settings](#) page allows you to only send email notifications when the school is open. On closed days, messages about overdue items, etc. are queued (based on background tasks) and sent when the school reopens.

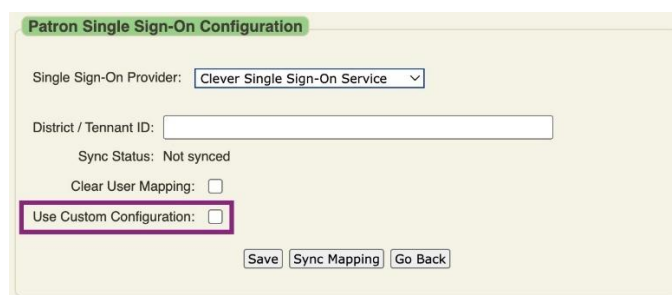


The screenshot shows the "Automatic Patron Notifications" section. It includes several settings with "Yes" and "No" radio buttons. The "Send Patron Emails Only On Open Days" option is checked. Other settings include "Enable Mobile Phone Text Messaging To Patrons", "Send Patron Emails Using Custom Delivery Time (Server Setting)", "Email Patron Before Item Is Due" (set to 5 days), "Send Patron Notifications For Overdue Items", "Delay Overdue Notifications For" (set to 0 days), "Resend Overdue Notifications After" (set to 7 days), "Perpetually Send Overdue Notifications", and "Email Patron When Item Is Marked Lost".

## Patron SSO Custom Configuration

You now have the option to set up a custom configuration for the [Patron Single Sign-On](#) feature.

Make sure to consult with Technical Support before you attempt a custom configuration.

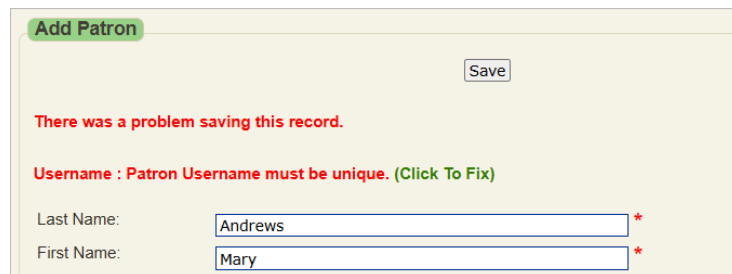


The screenshot shows the "Patron Single Sign-On Configuration" page. It includes a dropdown for "Single Sign-On Provider" set to "Clever Single Sign-On Service", a text field for "District / Tennant ID", and a "Sync Status" of "Not synced". There are checkboxes for "Clear User Mapping" and "Use Custom Configuration", with the latter being checked. At the bottom, there are buttons for "Save", "Sync Mapping", and "Go Back".

# What's New in Booktracks 15.1 & 15.2

## Improved Error Messages (Add/Edit Patron)

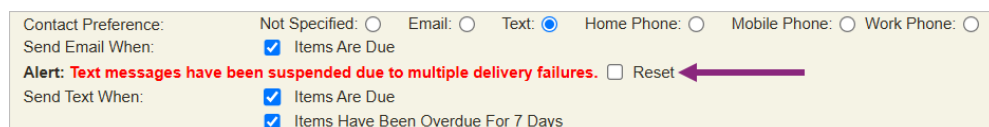
If you come across an issue when saving your patron records, such as a duplicate username, Booktracks provides you with a detailed error statement and solution.



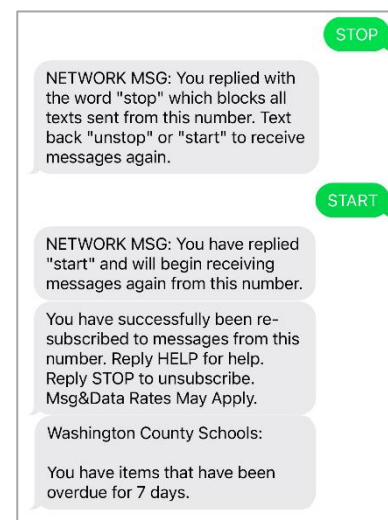
The screenshot shows the 'Add Patron' form with a 'Save' button at the top right. Below the button, a red error message states: 'There was a problem saving this record.' followed by 'Username : Patron Username must be unique. (Click To Fix)'. The form fields for 'Last Name' (containing 'Andrews') and 'First Name' (containing 'Mary') are visible at the bottom, each with a red asterisk indicating a required field.

## Text Messaging Updates

If students/guardians opt out of school text messages (by texting STOP) and multiple failures have been recorded, an alert displays on the **Review Patron** and **Edit Patron** pages. You can reset the failed messages count on the **Edit Patron** page so that Booktracks will start sending messages again. Keep in mind that recipients must opt in once again to start receiving messages (by texting START or UNSTOP).



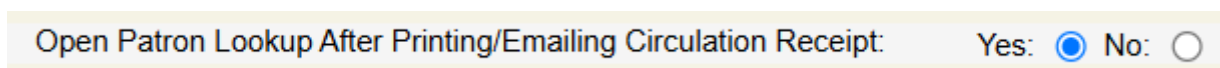
The screenshot shows the 'Edit Patron' form with contact preference settings. It includes radio buttons for 'Not Specified', 'Email', 'Text' (which is selected), 'Home Phone', 'Mobile Phone', and 'Work Phone'. Below these are checkboxes for 'Send Email When' (checked for 'Items Are Due') and 'Send Text When' (checked for 'Items Are Due' and 'Items Have Been Overdue For 7 Days'). An alert message in red text states: 'Alert: Text messages have been suspended due to multiple delivery failures.' followed by a 'Reset' button, which is highlighted with a purple arrow.



The screenshot shows a text message conversation. At the top, a green bubble says 'STOP'. Below it, a grey bubble from the network says: 'NETWORK MSG: You replied with the word "stop" which blocks all texts sent from this number. Text back "unstop" or "start" to receive messages again.' Below that, another green bubble says 'START'. Then, another grey bubble from the network says: 'NETWORK MSG: You have replied "start" and will begin receiving messages again from this number.' Below that, a grey bubble from the user says: 'You have successfully been re-subscribed to messages from this number. Reply HELP for help. Reply STOP to unsubscribe. Msg&Data Rates May Apply.' At the bottom, a grey bubble from 'Washington County Schools' says: 'You have items that have been overdue for 7 days.'

## Receipt Settings Enhancement

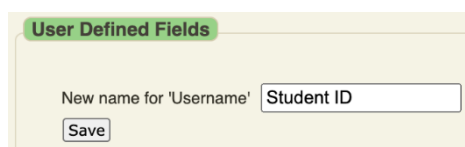
This receipt [setting](#) now encompasses emails (previously only applied to printed receipts). After the receipt is sent, Booktracks automatically opens the **Patron Lookup** page to quickly set up your next circulation transaction.



The screenshot shows a setting for 'Open Patron Lookup After Printing/Emailing Circulation Receipt:'. It has two radio buttons: 'Yes' (which is selected) and 'No'.

## Username Field is User Defined

This field for logging on to **My Items** can now be [customized](#) to suit your needs. For example, you may change the field name to **Student ID** if everyone uses the same password for lunch, the library, etc.



The screenshot shows the 'User Defined Fields' form. It has a label 'New name for "Username"' and a text input field containing 'Student ID'. Below the input field is a 'Save' button.

# What's New in Booktracks 15.1 & 15.2

## Reports

### Reports to Track Email/Text Messages

If you set up automatic notifications, you can now run reports to track text and email messages sent to students/guardians. These can be found on the **Patron Information** page for individual student records as well as the **Standard Reports** page.

#### Contact Information

Address:  
877 Splash Island  
Washington City, AL 55555  
Email: stdntnm@gmail.com  
Contact Preference: None

Home Phone: (555) 555-5542  
Work Phone:  
Fax Phone:  
Mobile Phone:

Email Message History Text Message History

#### Standard Reports

Report Name	Action
Circulation By Patron	<a href="#">View</a>   <a href="#">Edit</a>
eBook And Web Resource Usage	<a href="#">View</a>   <a href="#">Edit</a>
Fines/Fees By Patron	<a href="#">View</a>   <a href="#">Edit</a>
Item Usage	<a href="#">View</a>   <a href="#">Edit</a>
List Of Brief Records	<a href="#">View</a>   <a href="#">Edit</a>
List Of Circulation Messages	<a href="#">View</a>   <a href="#">Edit</a>
List Of Deleted Items	<a href="#">View</a>   <a href="#">Edit</a>
List Of Expired Titles	<a href="#">View</a>   <a href="#">Edit</a>
List Of Items In Carts	<a href="#">View</a>   <a href="#">Edit</a>
List Of Lost Items	<a href="#">View</a>   <a href="#">Edit</a>
List Of Overdue Items	<a href="#">View</a>   <a href="#">Edit</a>
List Of Titles By Author	<a href="#">View</a>   <a href="#">Edit</a>
Patron Email Messages	<a href="#">View</a>   <a href="#">Edit</a>
Patron Text Messages	<a href="#">View</a>   <a href="#">Edit</a>
Patron Usage	<a href="#">View</a>   <a href="#">Edit</a>

### New Worker Setting

A drop-down list has been added to the [Worker Settings](#) page that allows you to save your preferred format when exporting/emailing reports. Options include Tab-Delimited (separates data by tabs), CSV (separates data by commas), HTML (structures data for web display), and Excel/Sheets (structures data for spreadsheets).

**Report Settings**

Default Filtering Level: Easy: ☒ Advanced: ☐

Printable Reports Font Size:

Display Column Borders For Printable Reports: Yes: ☐ No: ☒

Display Row Borders For Printable Reports: Yes: ☐ No: ☒

Default Export/Email Format For Reports: 

Tab-Delimited

Report Wizards Default To Logged On Location: 

Tab-Delimited

Restore Defaults

Excel/Sheets

Reports Setup

### Refresh Report Link

If you run a report but need to clean up its data, you can make changes in your database and then use this link to update your results. This will save you the trouble of having to run the report again.

**Fines/Fees By Patron**

21 Result(s) Found.  
Displaying Results 1 - 10

[Refresh Report](#) [Edit Report](#) [Email Report](#) [Printable Version](#) [Export Report](#) [Export Options](#)

1 [2] [3] Next >

Line #	Patron Name	Patron Barcode	Loan Permission	Title	Author's Name	Holdings Barcode	Amount	Reason
1	Allington, Morgan	0000032	High School Students	McGraw-Hill Education - Advanced Spanish Grammar	Aragones, Luis	00084461	75.00	Overdue. Checked in on 11/13/2024 01:33:54 PM. Was due on 12/18/2023.
2	Marks, Zoe	0000034	High School Students	Experience Clay		00003755	10.00	Overdue. Checked in on 10/09/2025 10:36:41 AM. Was due on 12/15/2023.
3	Marks, Zoe	0000034	High School Students	Experience Clay		00003755	75.00	Overdue. Checked in on 10/09/2025 10:36:41 AM. Was due on 12/15/2023.
4	Anderson, David "DJ"	0000056	Elementary School Students	Spelling Connections, Grade 02		00078162	25.00	Overdue. Checked in on 10/11/2024 02:59:50 PM. Was due on 05/30/2024.
5	Crane, Marion	1610055	High School Students	Discovering world geography, Grade 07	Boehm, Richard G.	00084942	75.00	Overdue. Checked in on 10/11/2024 02:59:50 PM. Was due on 05/30/2024.
6	Crane, Marion	1610055	High School Students	Elements of Literature, Grade 07		00021300	96.00	Overdue. Checked in on 10/11/2024 02:59:50 PM. Was due on 05/30/2024.
7	Crane, Marion	1610055	High School Students	Glencoe Earth Science		00002746	75.00	Overdue. Checked in on 10/11/2024 02:59:50 PM. Was due on 05/30/2024.
8	Crane, Marion	1610055	High School Students	Pre-Algebra		00002538	96.00	Overdue. Checked in on 10/11/2024 02:59:50 PM. Was due on 05/30/2024.
9	Crane, Marion	1610055	High School Students	McGraw-Hill Education - Advanced Spanish Grammar	Aragones, Luis	00084459	75.00	Overdue. Checked in on 10/11/2024 03:03:40 PM. Was due on 05/30/2024.
10	Bailey, George	1616932	Elementary School Students	Spelling Connections, Grade 01		00067936	15.99	Automatic fine.

1 [2] [3] Next >

[Refresh Report](#) [Edit Report](#) [Email Report](#) [Printable Version](#) [Export Report](#) [Export Options](#)

[Save Report Template For Quick Generation](#)

Template Name:  Replace Existing Template: ☐ [Save Template](#)

# What's New in Booktracks 15.1 & 15.2

## Export Options Link

This link opens a pop-up that allows you to select a different format for emailing/exporting an individual report.

**List Of Equipment**

83 Result(s) Found.  
Displaying Results 1 - 10

[Refresh Report](#) [Edit Report](#) [Email Report](#) [Printable Version](#) [Export Report](#) [Export Options](#)

1 [2] [3] [4] [5] [6] Next > Last >>> (Total Pages: 9)  Jump To

Action	Line #	Name	Description	Model Details
<a href="#">Edit</a>	1	3M 9100 Overhead Projector	Classic white overhead with base, adjustable arm, and light	Model Number: 1720
<a href="#">Edit</a>	2	Acer Widescreen Monitor	Widescreen LCD computer monitor	Closed Head 2500 Lumens Enxlamp, 2,500 lumens of brightness, 11.5-inch focal length Model Number: P221W ET.EV3WP.001 22
<a href="#">Edit</a>	3	ActivArena Whiteboard	Interactive whiteboard	Model Number: ABV378E100 78-Inch
<a href="#">Edit</a>	4	Activboard +2 Whiteboard	interactive whiteboard	Model Number: 378PRO, 987612 80 inch, black
<a href="#">Edit</a>	5	ActivExpressions Learner Response Set	Hand-held learner response (texting) tool	ActivExpressions, compatible with ActivBoards, wireless
<a href="#">Edit</a>	6	ActiView Document Camera	Desktop camera for viewing items on ActivBoard	Model Number: AV 322 USB connectivity, black, movable arm desktop camera with controls
<a href="#">Edit</a>	7	ActivSlate Set	Wireless controller for ActiveBoard	Model Number: AS60 dark gray
<a href="#">Edit</a>	8	Apple iMac Desktop Computer	White, full piece desktop computer	Model Number: MC309LL/A Mac OS X v10.7 Lion, 500GB Hard Drive, 4GB 1333MHz DDR3 SDRAM, DVD SuperDrive, 2.5GHz quad-core Intel Core i5 with 6MB on-chip shared L3 cache, 21.5
<a href="#">Edit</a>	9	Apple MacBook Air Laptop	White laptop computer, glossy screen, USB inputs, CD/DVD tray	Model Number: MC965LL/A 1.7GHz dual-core Intel Core i5 processor, 128 GB Flash Storage, 13.3-inch LED-backlit glossy widescreen display, Intel HD Graphics 3000 processor
<a href="#">Edit</a>	10	ASUS - 17.3" Chromebook	Black, touchscreen, 8GB RAM	Intel Celeron N4500 - 4GB Memory - 64GB eMMC - Transparent Silver

1 [2] [3] [4] [5] [6] Next > Last >>> (Total Pages: 9)  Jump To

[Refresh Report](#) [Edit Report](#) [Email Report](#) [Printable Version](#) [Export Report](#) [Export Options](#)

**Save Report Template For Quick Generation**

Template Name:  Replace Existing Template: ☐ [Save Template](#)

**Export Options** ✕

☒ Use Column Headers

☒ Use Line Numbers

Report Format

Tab-Delimited ▼

Tab-Delimited

CSV

HTML

Excel/Sheets

[OK](#) [Cancel](#)

## Cataloging

### Copyright/Publication Formatting

Booktracks now automatically adds a "c" and other Library of Congress formatting to the **Copyright Date** field in saved textbook records. The same date is copied into the **Publication Date** field if it is empty. Please contact Technical Support if you prefer a different setup.

**Core**

Age Group:

Material Type:

Author's Name:

Item Loan Period: Specified By Holding: ☒ Specified On Check Out: ☐

Subject Area:

Publisher:

Place of Publication:

Copyright Date:

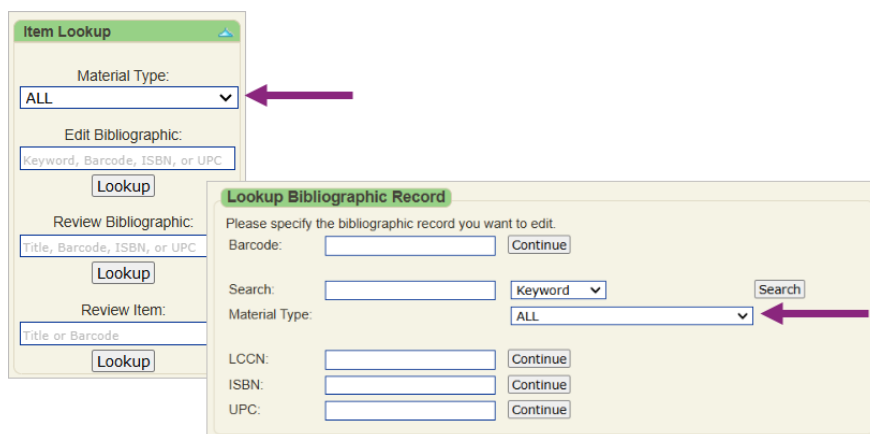
Publication Date:

Adoption Date:

# What's New in Booktracks 15.1 & 15.2

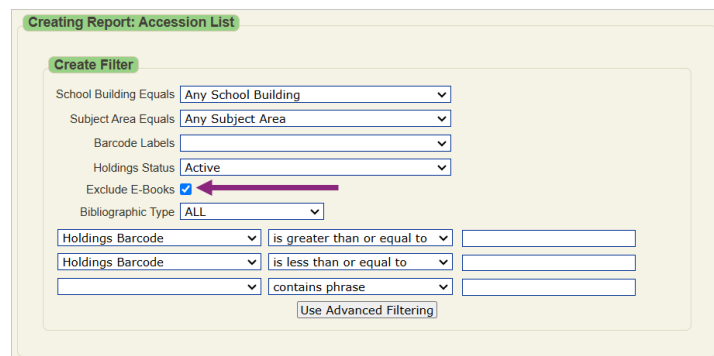
## Search by Material Type

You can now refine your search results in Booktracks by adding a specific material type filter, making it easier to find exactly what you need. This option can be found in the [Left Column](#) and on the [Lookup Bibliographic Record](#) pages.



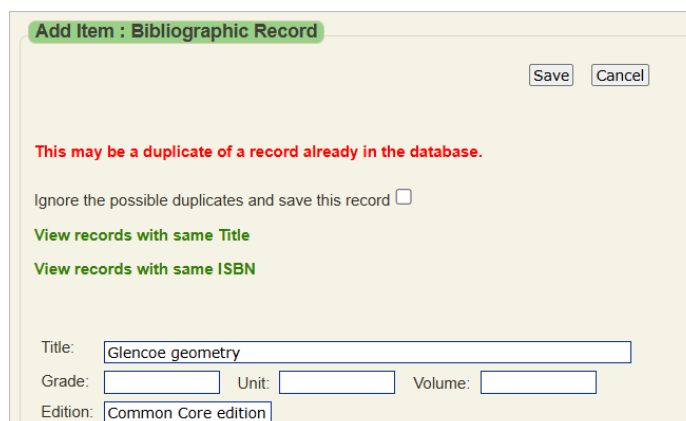
## Exclude e-Books Filter Option

This filter option allows you to quickly exclude e-Books when running certain reports or performing bulk actions.



## Search Database Before Quick Cataloging

Booktracks searches your database *before* adding items via the [Quick Cataloging](#) feature; if you already have a record with the same ISBN, UPC, or title, an error displays. You can use applicable links to open reports, and then click **Compare** to review duplicates.



# What's New in Booktracks 15.1 & 15.2

## Equipment

### Print Option for Items in Repair

You can now conveniently print receipts that can be attached to items being sent for repair; receipts also display any messages that you enter on the [Log Equipment In Repair/Returned](#) page.

Log Equipment In Repair/Returned

Items:

☒ Mark In Repair  
☐ Mark Returned

Mark In Repair will change the Custom Item Status to 'In Repair'. [Change](#)  
Mark Returned will change the Custom Item Status back to the default.

Message To Attach To Items:

☒ Print In Repair Receipts

### Federal Award Identification Number (FAIN) Field

This field has been added to the [holding record](#) to identify grants awarded to your school. Some states mandate that schools assign the appropriate FAIN for equipment purchased within the current school year.

Holding Record For Equipment

Name: Promethean Boards

Barcode: EQ00005284

Barcode Type: Equipment Barcodes (10 dig.)

Do Not Transfer: ☒

Serial Number:

IMEI:

FAIN: S010A-23-0005

Warranty Date: 09/30/2029

## User Defined Fields

There are two new [fields](#) that can be customized to represent unique details for pieces of equipment. The image below shows two example fields that relate to grant purchases. Once saved, these fields display at the bottom of the holding record.

User Defined Fields				
Original Name	New Name	Field Type	Show	Action
Age Group	Age Group	Fixed Label	Yes	Edit
Branch	School Building	Fixed Label	Yes	Edit
Current Location	Current Location	Fixed Label	Yes	Edit
Equipment Holding User Defined 1	Prime Award ID	Text	Yes	Edit
Equipment Holding User Defined 2	Restricted to this school?	Check Box	Yes	Edit
Equipment User Defined 1	Registered for Warranty	Check Box	Yes	Edit
Equipment User Defined 2	Equipment User Defined 2	Text	No	Edit

Holdings Notes:

Current Components:

Have labels been printed? ☐

Entity Responsible For Tracking:

Prime Award ID:

Restricted to this school? ☒

Created: 09/30/2024 02:40:10 PM Modified: 10/07/2024 07:11:09 PM

[Display](#) [Edit](#) [History](#)



# What's New in Booktracks 15.1 & 15.2

## Review Item

If an equipment holding record contains user defined fields, those will also display on the [Review Item](#) page. The FAIN field is static and displays all the time.

The screenshot shows the 'Review Item' page for 'Promethean Boards'. The page is divided into several sections. The top section displays the item name and a 'Review Bibliographic' link. Below this, the barcode is shown as EQ00005284. The cost is 2,800.00, and the funding source is Title 1 Grant. The physical location is Classroom, and the school building is Main Street Middle. The item status is 'In School Use Only. Item is checked out. Checked Out To: Adams, George (7800821). Due On: 05/19/2025. Times Renewed: 0. Last Scan: 10/02/2024 08:57:46 AM'. The copy status is '0 of 2 copies currently available'. The times in repair is 0. The IMEI is S010A-23-0005. The entity responsible for tracking is Not Applicable. The prime award ID is 7R01AD124394-23G3. The restricted to this school? is Yes. The holdings note is 'Current Components: One piece'.

## Sort By Serial Number

A sorting option has been added to two pages: [Reclassify Items](#) (shown below) and [Delete Holdings](#). Being able to see pieces of equipment listed by serial number instead of the barcode may be more useful to the task at hand. The check box must be selected *before* you add the items to the queue.

The screenshot shows the 'Reclassify Items' page. On the left, there is a list of items with a table showing the 'Reclassify Items Queue'. The table has columns for Record, Serial Number, Holdings Barcode, and Title. The first record has a Serial Number of 203793450328 and a Holdings Barcode of EQ00005284. The second record has a Serial Number of 309840327505 and a Holdings Barcode of EQ00005285. The title for both is 'Promethean Boards'. A checkbox next to the title is checked. Below the table is a 'Remove Selected From Queue' button. On the right, there are various dropdown menus and checkboxes for reclassifying items. The 'Sort By Serial Number' checkbox is checked, and a purple arrow points to it. The 'Reclassify Items' button is also visible.



# What's New in Booktracks 15.1 & 15.2

## Quick Cataloging

Copyright year has been added to the Advanced Search [results](#) allowing you to verify that the record matches your textbook edition.

Quick Cataloging Advanced Search

Enter criteria in one or more of the following fields to widen your search.

ISBN:

UPC:

Author:

Title:

Series Title:

Subject Heading:

Keyword:

LCCN:

Quick Cataloging Results

Search For: Keyword contains phrase 'AP Calculus'

Ohio Link (43)

Complete

	Title	Author	ISBN	Copyright	Call Number	Type Of Record
1).	Pre-calculus all-in-one	Sterling, Mary Jane,	9781394201266	©2024.	515	Language Material
2).	Pre-calculus all-in-one	Sterling, Mary Jane,	9781394201242	©2024.		Language Material
3).	Calculus all-in-one [+ chapter quizzes online]	Ryan, Mark,	9781119909682	c2023.	515	Language Material
4).	Calculus	Mendelson, Elliott,	9781264258338	c2022.	515.076	Language Material
5).	Excursions in multiplicative number theory	Ramaré, Olivier,	9783030731694	©2022.	512.7	Language Material

## Single Sign-On

Microsoft Azure has been added to the list of [SSO](#) services, and you can now manually click **Sync Mapping** to authenticate your student records before the next automatic update.

Single Sign-On Configuration

Single Sign-On Provider: 

Microsoft Azure

Disabled

ClassLink

Clever

Google

Microsoft Azure

District / Tennant ID:

Sync Status: Not s

Clear User Mapping:

Save

Sync Mapping

Go Back

## What's New in Booktracks 15.1 & 15.2

## Form Letters

Textbook cover/equipment images can be included in notices that go out to your students/guardians. This specific merge field must be inserted into a new or existing [template](#).

**Edit Form Letter Template**

No Filter Defined For Template.

Define Filter For Template Clear Filter

Template Name: Replacement Cost of Textbooks

Description: Items Not Returned, Considered Lost

Type Of Report:

1st Period

Fines

Insert Field

Insert Dust Jacket Image

Truncate Or Pad Template To This Exact Length: 4

Formats Font Family Font Sizes

<@Fines.dust\_jacket\_image@>

Title: <@Fines.Title@>

Replacement Cost: <@Fines.Cost@>


div

If you specified an exact length for the line you enter here will appear when the form is displayed.

To the Parents and/or Guardians of Crane, Marion

Our records indicate that your student has not returned the following textbooks. If we cannot find these textbooks, you will be charged the cost of replacement.

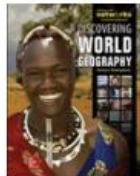
Textbooks issued include the following:

	<b>Title:</b> Discovering world geography, Grade 07 <b>Replacement Cost:</b> 110.00
---	--

To the Parents and/or Guardians of Crane, Marion

Our records indicate that your student has not returned the following items. If you cannot find these textbooks, you will be charged the cost of replacing the item.

Textbooks issued include the following:



**Title:** Discovering world geography, Grade 07

**Replacement Cost: 110.00**



**Title:** Elements of Literature, Grade 07

**Replacement Cost: 94.90**

Thank you,  
School Administrative Staff

# What's New in Booktracks 15.1 & 15.2

## Claims Returned

Booktracks now provides unique features for handling [claims returned](#). You can start by looking up a student and finding the item in their checked out list, or you can start by opening the [Mark Items Lost/Found](#) page and then finding the item.

The example below shows selecting a textbook under **Books Checked Out** on the **Patron Information** page and then clicking the **Mark Selected Items Claims Returned** button. Once the **Mark Items Lost/Found** page opens, you'll see **Claims Returned** selected. Click **Update Item Status**.

**Books Checked Out**

Less...

Title: **Psychology, Ninth Edition**  
Author: Myers, David  
Barcode: 00016905  
Due On: 05/26/2023  
Projected Late Fine: \$0.00

Physical Location: Classroom  
Times Renewed: 0

**OVERDUE**  
☒ Select This Item  
Select All

Special Due Date:

Mark Selected Items Lost  
Mark Selected Items Claims Returned  
Check In Selected Items  
Renew Selected Items

Top

**Mark Items Lost/Found**

Items:

☐ Lost  
☒ Claims Returned  
☐ Claims Never Had  
☐ Found

☐ Omit Fines

Patron: **Anderson, Becky**  
Barcode: 1625381

Add Lookup Filter

Update Item Status Go To Check Out Clear Queue

**Items Marked For Lost/Found**

Record	Holdings Barcode	Title
1	00016905	Psychology, Ninth Edition

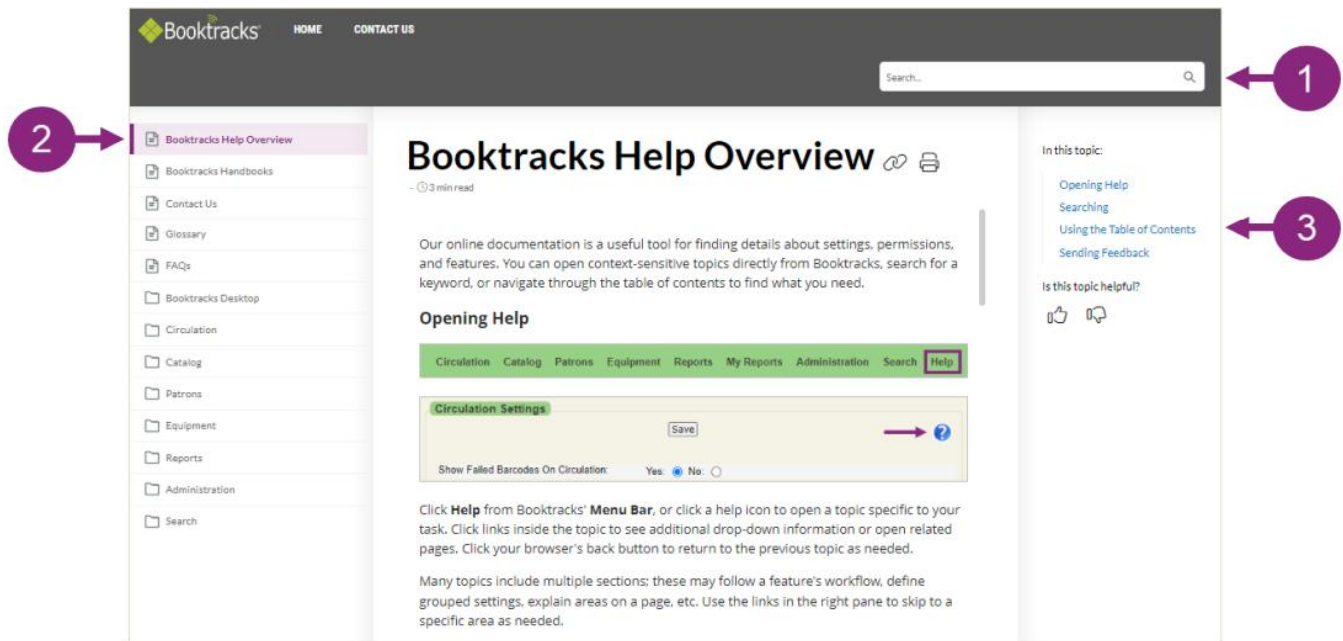
Remove Selected From Queue

You can set a claims returned limit for students based on their loan permission and specify how long to wait before Booktracks marks these items lost (circulation setting).

# What's New in Booktracks 15.1 & 15.2

## Booktracks Help

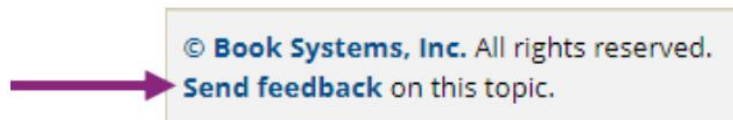
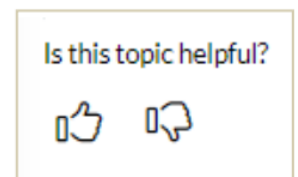
Online Help has a new look and feel as well as updated content. Use links/icons throughout the product to access this resource just as you have always done. You'll see a topic directly related to your task with streamlined and user-friendly content.



1. Quickly search for any feature in the product. When you click in the field, a pop-up opens where you can enter keywords.
2. Browse through the table of contents, which mimics the menu structure of Booktracks. In addition to dedicated topics for features, you can also find *overview* topics that help you see the bigger picture of how different areas of Booktracks work together.
3. If applicable, use the links in the right pane to jump to the specific section you need.

You can now also send us feedback on ways we can improve:

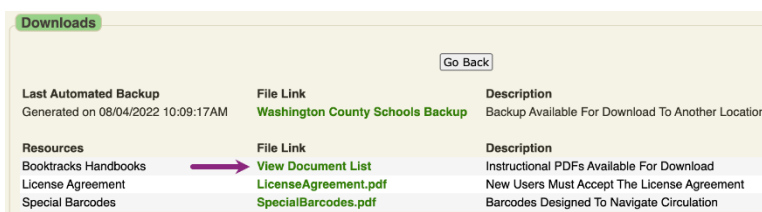
- Click the thumbs up/down (right pane) to let us know what's helpful.
- Click the link at the bottom of any topic to email detailed comments.



# What's New in Booktracks 15.1 & 15.2

## Revamped Downloads Page

Along with online Help, the [Downloads](#) page in the product provides helpful resources for understanding and using various features. All instructional documents are now accessible via a single link: click **View Document List** to open the [Booktracks Handbooks](#) topic in Help.



Downloads			Go Back
Last Automated Backup	File Link	Description	
Generated on 08/04/2022 10:09:17AM	<a href="#">Washington County Schools Backup</a>	Backup Available For Download To Another Location	
Resources	File Link	Description	
Booktracks Handbooks	<a href="#">View Document List</a>	Instructional PDFs Available For Download	
License Agreement	<a href="#">LicenseAgreement.pdf</a>	New Users Must Accept The License Agreement	
Special Barcodes	<a href="#">SpecialBarcodes.pdf</a>	Barcodes Designed To Navigate Circulation	

## Additional Updates

- **New Media field.** If you have eBooks without a dust jacket, you can add a URL on the [Add/Edit Bibliographic](#) page for easy identification in search results.
- **UPC search.** You can easily search for items in your catalog by entering UPC numbers on lookup pages and under **Item Lookup** in the **Left Column**.
- **Return focus on auto-print.** After transit receipts are printed, the focus reverts to the barcode field allowing you to seamlessly move on.
- **Time stamp on exported reports.** This allows the spreadsheet tool you use to recognize the applicable date/time data.
- **Import option for adding records only.** This allows you to add holdings to existing bibliographic records if Booktracks finds a match without overriding bibliographic data; new bibliographic records will be added only if there is no match.